

16TH CDABOARD MEETING FOR THE YEAR-2024 HELD ON 13-11-2024 at 02:00P.M.
AGENDA ITEMS

Sr.#	Items	Presenter
1.	General Discussions / Direction & confirmation of minutes of previous Board meeting.	
2.	Engagement of cyber security firm to provide protection against potential cyber attack on CDA's digital infrastructure and services.	Member T&D
3.	Outsourcing of Gandhara Cultural Center.	Member T&D
4.	Waive off Delay Payment Charges of 106 Plots Park Enclave Scheme, Phase-II, Islamabad.	Member Estate/ FA/Member
5.	Draft Rehabilitation Regulations – 2024.	DG Law
6.	Construction of Office Building of Intelligence Bureau Division in Diplomatic Enclave Islamabad (PSDP-2024-25).	Member P&D
7.	Permission for Opening of Windows towards CDA Land	Member P&D
8.	Terms and conditions of Contract Appointment of Member Engineering	Member Admin
9.	Management plan for the Capital Emergency Service.	Member Admin
10.	Revision of criteria of the Post of Assistant Director (Litigation), utilization under Promotion Quota and condonation in relaxation of Regulation.	Member Admin
Non Agenda Item		
NA-I	Providing Consultancy / Transaction Advisory Services to Design & Develop Smart & Integrated Municipal Solid Waste (MSW) Solution Management System In Islamabad- <i>EOT Amendment to the Condition of Contract (Amendment No.1)</i>	Member Engg./ Member Env't.
NA-II	Shanghai Cooperation Organization (SCO) Conference and Meeting of Council of Heads of Government (Prime Ministers) of The SCO – Hiring of Consultant for Third-Party Validation of Works carried out at Jinnah Convention Centre (JCC) Under Clause 42(F) of PPRA Rules	Member Engg

CONFIDENTIAL

Capital Development Authority
(Secretary CDA Board Office)

No. CDA-1439/BM-SCB/2024/

Islamabad

November 13, 2024

Subject: **MINUTES OF 16TH CDA BOARD MEETING FOR THE YEAR 2024.**

The 16th CDA Board meeting for the year 2024 was held on **November 13, 2024 (Wednesday) at 02:00 P.M.**, in the Conference Room of Executive Block, CDA Headquarter, Islamabad under the Chairmanship of Chairman, CDA.

2. Following attended the meeting:

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|----|---|----------------------|
| 1. | Chaudhary Muhammad Ali Randhawa
Chairman, CDA and Chief Commissioner ICT | (In Chair) |
| 2. | Mr. Talat Mahmood
Member (Administration)/
Member Environment. CDA | Executive Member |
| 3. | Dr. Muhammad Khalid Hafiz
Member (Planning & Design) | Executive Member |
| 4. | Syed Nafasat Raza
Member Engineering, CDA | Executive Member |
| 5. | Mr. Tahir Naeem Akhtar,
FA/Member, CDA | Executive Member |
| 6. | Mr. Esfandiyar Baloch
Member (Estate) | Executive Member |
| 7. | Mr. Nauman Khalid
Member (T&D) | Executive Member |
| 8. | Mr. Nayyar Ali Dada | Non-Executive Member |
| 9. | Prof. Dr. Muhammad Ali (T.I)(S.I) | Non-Executive Member |
| | Syed Safdar Ali, | Secretary CDA Board. |

3. The Chairman, CDA also attended the meeting in capacity of the Chief Commissioner, ICT. No Representative of Commissioner Rawalpindi Ex-officio Member attended the meeting. While Prof. Dr. Muhammad Ali (T.I)(S.I) and Mr. Nayyar Ali Dada, Non-Executive Members attended the meeting online. Mr. Talat Mahmood, Member Administration attended meeting on behalf of Member (Envvt). While, D.G (Planning) attended the meeting for their respective agenda item.

4. Meeting commenced with the recitation of "Holy Quran" by Chaudhary Muhammad Ali Randhawa, Chairman, CDA and Chief Commissioner ICT.

Thereafter agenda items were taken up for discussion and following decisions were made:-

16.1 GENERAL DISCUSSIONS / DIRECTION & CONFIRMATION OF MINUTES OF PREVIOUS BOARD MEETING.

12127/1439/BM/24
13-11-'24/16th

16.2 ENGAGEMENT OF CYBER SECURITY FIRM TO PROVIDE PROTECTION AGAINST POTENTIAL CYBER ATTACK ON CDA'S DIGITAL INFRASTRUCTURE AND SERVICES./ ENGAGEMENT OF CYBER SECURITY FIRM TO PROVIDE SERVICES FOR CDA'S DIGITAL INFRASTRUCTURE AND SERVICES AND REORGANIZATION OF IT DIRECTORATE.

DECISION

The summary was presented by the Member (T&D), CDA. After due deliberation and information / input on the summary, the board decided the following; -

- a) *Approved the hiring of cyber security firm in accordance with PPRA rules 2004.*
- b) *Approved that the firm will provide the cyber security trainings to the staff of the IT Directorate.*
- c) *Directed the IT Wing to complete end to end process for hiring of Cyber Security firm, in consultation with P&C Directorate in 30 days.*
- d) *Approved the renaming of "Computer Directorate" as "Information Technology Directorate.*
- e) *Principally approved the hiring process of the vacant posts in IT Directorate on contract basis through HRD Directorate as detailed at Annex-IV.*
- f) *Approved change of nomenclature and issuance of office order accordingly. Furthermore HRD Directorate shall adopt the process with due diligence for changing of nomenclature of the present incumbent.*
- g) *Principally approved the proposed organizational structure for IT Directorate, as detailed in Annex-III.*
- h) *Directed the HRD directorate to retrieve vacant/redundant posts from various formations of the Authority and principally allowed their transfer to IT Directorate with the approval of Chairman, CDA and directed HRD to complete the process within one month.*
- i) *Approved that the services of a project employee DD (Software GSTW) will be utilized in the IT Directorate.*

*Action by: Member Admn
Member (T&D)*

12128/1439/BM/24
13-11-'24/16th

16.3 OUTSOURCING OF GANDHARA CULTURAL CENTER FACILITIES FOR OPERATIONS RUNNING ON JV MODEL

DECISION

The summary was presented by the Member (T&D), CDA. After due deliberation and information / input on the summary, the board decided the followings:

- a) *Board principally agreed that outsourcing of GHCC is need of the hour as it will address the currently un-utilized facilities for public facilitation for the citizens of Islamabad. Board further directed that P3A may be engaged to help develop an*

RFP for outsourcing as well as propose options on best suited model e.g. PPP, JV etc.

- b) Board also directed that a Transaction Advisor may be hired through Resource Wing that can help develop a transaction plan for best use of the facility for the citizens.*
- c) Board directed that based on above input, revised strategic plan may be brought in next board meeting accordingly.*

Action by: Member T&D

12129/1439/BM/'24 **16.4 WAIVE OFF DELAY PAYMENT CHARGES OF 106 PLOTS PARK**
13-11-'24/16th **ENCLAVE SCHEME, PHASE-II, ISLAMABAD.**

DECISION

The summary was presented by the Member (Estate) and Member (Finance), CDA. After due deliberation and information / input on the summary, the board decided to issue the show cause notice to those allottees, who did not comply with the terms & conditions of allotment letter.

*Action by: Member Finance
Member (Estate)*

12130/1439/BM/'24 **16.5 DRAFT REHABILITATION REGULATIONS – 2024 / DRAFT FOR**
13-11-'24/16th **APPROVAL OF CAPITAL DEVELOPMENT AUTHORITY LAND**
ACQUISITION REGULATIONS- 2024

DECISION

No summary was presented. However, DG Law alongside legal team presented the draft Regulation along with decision in Writ Petition No. 1571/2011 dated 30-10-2024 as directed by Honorable Islamabad High Court before the Board, after due deliberation and information on the presentation, the Board unanimously agreed that the Law Wing to come up with more precise and concise input in the subject matter.

DG (Law)

12131/1439/BM/'24 **16.6 CONSTRUCTION OF OFFICE BUILDING OF INTELLIGENCE**
13-11-'24/16th **BUREAU DIVISION IN DIPLOMATIC ENCLAVE ISLAMABAD (PSDP-**
2024-25).

DECISION

The summary was presented by the Member (P&D), CDA. After due deliberation and information / input on the summary, the board observed that the Member (P&D) must conduct the site visit and come up with the proposal, in the next board after conducting the site visit.

Action by: Member (P&D)

12132/1439/BM/'24 **16.7 PERMISSION FOR OPENING OF WINDOWS TOWARDS CDA**
13-11-'24/16th **LAND / PERMISSION FOR OPENING OF WINDOWS / VENTILATORS /**
WICKET GATES, ETC, TOWARDS CDA LAND

DECISION

The summary was presented by the Member (P&D), CDA. After due deliberation and information / input on the summary, the board decided the followings:-

- *Planning wing to come with concrete proposals after consulting / re-checking the by-laws, rules, regulations, and best practices adopted by the other Public and Private Sector Development agencies.*
- *The Planning Wing must have the legal opinion of the Law Directorate, before presenting to the Board.*

Action by: Member (P&D)

12133/1439/BM/'24
13-11-'24/16th

16.8 TERMS AND CONDITIONS OF CONTRACT APPOINTMENT OF MEMBER ENGINEERING

DECISION

The summary was presented by the DG (HR) and Member (Admin), CDA. After due deliberation and information / input on the summary, the board approved the proposed terms and conditions in respect of Syed Nafasat Raza, Member Engineering, CDA, in pursuance to the Establishment Division, Cabinet Secretariat Government of Pakistan, Office Memorandums issued on the standard terms & conditions clauses.

*Action by: Member (Admin)
DG (HR)*

12134/1439/BM/'24
13-11-'24/16th

16.9 MANAGEMENT PLAN FOR THE CAPITAL EMERGENCY SERVICE.

DECISION

The summary was presented by the DG (HR) and Member (Admin), CDA. After due deliberation and information / input on the summary, the board decided the followings:-

- Approved to utilize the post of D.G. (Capital Emergency Services).*
- Principally approved the adoption of the proposed service structure of Rescue-1122, Punjab, being the successful model.*
- Principally approved that the wing be organized on the professional lines.*
- Approved the hiring process in the Capital Emergency Service wing on contract basis in phases.*
- Approved the proposed method of appointment as well as re-designation of the posts, described in Para 5 of the summary.*
- Approved to fill the posts of Director General (Capital Emergency Service), BPS-20, Director (Fire Rescue), BS-19 and Director EMS, (BS-19) on contract basis, in the first phase, as per criterion mentioned.*
- Approved the placement of the both formations under the administrative control of D.G. (Capital Emergency Services) who will further report to Member (Administration), CDA.*

*Action by: Member (Admin)
DG (HR)*

12135/1439/BM/'24
13-11-'24/16th

16.10 REVISION OF CRITERIA OF THE POST OF ASSISTANT DIRECTOR (LITIGATION), UTILIZATION UNDER PROMOTION QUOTA AND CONDONATION IN RELAXATION OF REGULATION.

DECISION

The summary was presented by the DG (HR) and Member (Admin), CDA. After due deliberation and information / input on the summary, the board approved the

recommendations of Departmental Promotion Committee (DPC), described in Para 3 and 4 of the summary.

Action by: Member (Admin)
DG (HR)

12136/1439/BM//24
13-11-'24/16th

NA-I PROVIDING CONSULTANCY / TRANSACTION ADVISORY SERVICES TO DESIGN & DEVELOP SMART & INTEGRATED MUNICIPAL SOLID WASTE (MSW) SOLUTION MANAGEMENT SYSTEM IN ISLAMABAD-EOT AMENDMENT TO THE CONDITION OF CONTRACT (AMENDMENT NO.1)

DECISION

The summary was presented by the Member (Environment) and Member (Engineering) CDA. After due deliberation and information / input on the summary, the board decided the followings.

- a. Directed the concerned formation to close all the previous Consultancy contract agreements and ensure to avoid any duplication including payments
- b. Granted / allowed the extension of 04 years, 07 months 21 days (E.O.T) up to 10.10.2025 for the completion of services as per revised Scope of Services to implement the board decision (Amendment No.1).
- c. Approved the amendment in Scope of Services, time lines and payment schedule of Consultancy Contract Agreement with M/s NESPAK, KPMG Taseer Hadi & Co & Axis Law Chamber (JV) as per Annexure-A.

Action by: Member (Envnt)
DG (CM)

12137/1439/BM//24
13-11-'24/16th

NA-II SHANGHAI COOPERATION ORGANIZATION (SCO) CONFERENCE AND MEETING OF COUNCIL OF HEADS OF GOVERNMENT (PRIME MINISTERS) OF THE SCO – HIRING OF CONSULTANT FOR THIRD-PARTY VALIDATION OF WORKS CARRIED OUT AT JINNAH CONVENTION CENTRE (JCC) UNDER CLAUSE 42(f) OF PPRA RULES

DECISION

The summary was presented by the Member (Engineering), CDA. After due deliberation and information / input on the summary, the board approved the proposal contained in paragraph-4 of the summary.

Action by: Member (Engg.)

The meeting concluded with a word of thanks to and from the Chair.

