

To,

The Director,  
Estate Management (I or II), CDA  
Islamabad.

(THROUGH ONE WINDOW OPERATIONS DIRECTORATE)

SUBJECT :- LEGAL HERISHIP OF PLOT NO. \_\_\_\_\_ STREET No. \_\_\_\_\_, SECTOR  
\_\_\_\_\_, ISLAMABAD.

Dear Sir,

It is stated that the allottee of subject plot Mr/Mrs/Miss  
\_\_\_\_\_ Son/Daughter/Wife of \_\_\_\_\_ who was related  
to me as my \_\_\_\_\_, has expired on \_\_\_\_\_, leaving behind following legal  
heirs:-

- 1)
- 2)
- 3)
- 4)

2. It is therefore requested to kindly transfer the said plot in the name of above legal  
heirs of the deceased allottee.

3. Supporting documents are attached herewith:-

- a) An Affidavit deposing detail of all legal heirs.
- b) Attested photocopy of Death Certificate.
- c) Photocopies of NICs of all legal heirs.
- d) Photographs of all legal heirs.
- e) Original Allotment letter.
- f) Property Tax Clearance Certificate or last paid bill of property tax.
- g) NOC from BCS, CDA.
- h) Pay Order for Rs.3000/-.

Yours faithfully,

(Name:- \_\_\_\_\_  
S/o, W/o, D/o \_\_\_\_\_  
NIC No. \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_