

METROPOLITAN CORPORATION ISLAMABAD
SPORTS AND CULTURE DIRECTORATE

Expression of Interest for Establishment of Mobile Food & Sports Good Truck/Cart for placements at designated Sports/PlayGround Locations on Rental Basis through single stage, Two Envelop bidding process.

Overview

The Metropolitan Corporation Islamabad (MCI) invites Expressions of Interest (EOI) invites sealed bids from reputable Individuals/ Firms / Consortiums, registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue/ Respective Provincial Revenue Authority / Department for Provision of Mobile Food & Sports Good Truck/Cart for placement at designated sports/playground location as reflected below on rental basis for a period of 4 Years extendable for another 2 years on mutual consent.

The electronic bids, prepared in accordance with the instructions in the bidding documents, must be submitted through E-Pak Acquisition and Disposal System i.e. e-PADS before 31st December 2024 at 1:00 AM. Technical bids will be opened the same day at 1:30 AM through e-PADS system.

This advertisement is also available at CDA and PPRA websites i.e. www.cda.gov.pk and www.ppra.org.pk.

Note: All interested bidders must register at e-PADS at <https://eprocure.gov.pk/#/supplier/registration>. No Physical bid shall be entertained.

Eligibility Criteria

Following mandatory requirements must be fulfilled by bidder. If any mandatory requirement is not fulfilled by bidder, the bid will be rejected.

- i. Applicant must have experience in field of Food Services, Hospitality Services or Sports Services only provided in form of documentary evidence.
- ii. Minimum experience of five (05) of provision of such services (Food Services or Hospitality Services or Sports Good Services)
- iii. Valid License/permission/registration from food Authority/Regulatory body within Pakistan.
- iv. The bidder must be registered with FBR for income tax and with FBR/ Respective Provincial Revenue Authority / Department for sales tax.
- v. The bidder should be on Active Tax Payer List (ATL) for income tax on FBR and ATL of sales tax on FBR or Provincial Revenue Authority.

- vi. The contractor will submit an undertaking on Stamp paper of PKR 100 bearing that the company / firm is not blacklisted by any government department or his contract was never cancelled due to unsatisfactory performance. Issuance of Stamp paper date must be after advertisement of invitation to bid date.

Note:

- a. Documentary Proof in respect of above-mentioned mandatory criteria must be attached otherwise bid will be rejected.
- b. Applicants who are qualified technically and offer the highest bid shall be selected, in case of a tie, random balloting in front of technically qualified applicants shall be carried out to award the contract
- c. An applicant can bid for one specific location reflected in the given list.
- d. Preference shall be given to Specially Abled/ Transgenders/ Females entrepreneurs

S.No.	Description	Marks
1	Bidder's Experience of (4 marks per year beyond minimum five (05) years) duly supported by signed contract/agreement etc.	20
2	Mobile Cart Design which is aesthetically pleasing and Unique	10
3	Presence of brand in 3 major cities of Pakistan (Each presence provided in documentary proof will be awarded 5 points)	15
4	Entity that will hire Transgenders / Females/ Specially Abled staff (Undertaking reflected at least 3 employees in this category will be hired)	10
5	Bank Account maintenance certificate in the name of Bidder's business. Personal Accounts will not be considered Annual Credit Transactions (in PKR) - last 3 financial years ≥ 15 million > 6 Million & < 15 Million > Less than 6 Million	20 10 00
6	Technical Presentation showing Design, Business Plan, Types of healthy food items to be offered as menu and Sports good available for rental or sale purpose.	25
	Total	100

Notes:

- i. Minimum threshold for qualifying is 75%.
- ii. Technically qualified offering highest annual rent to employer shall be selected.

Terms of Reference

- The shop should operate during public playground hours, especially during peak times (early mornings, evenings, and weekends).
- Vendors must have waste bins and ensure that all waste is properly collected and disposed of.
- Vendors are responsible for daily cleaning of the shop premises and immediate surroundings.
- Vendors must adhere to an agreed payment schedule for any rent as fixed by the competent authority of the MCI in shape of pay orders.
- MCI will conduct monthly inspections for quality, hygiene, and safety compliance.
- A yearly performance review to determine contract renewal, including visitor feedback, vendor adherence to terms, and any recommendations for improvement.
- Prompt reporting and addressing of any issues related to food safety, cleanliness, or operations will be done by an Officer deployed by the MCI authority.
- Grounds for termination include failure to meet health and safety standards, non-compliance with environmental practices, or inability to provide affordable, high-quality refreshments.
- Work will be awarded to the highest bidder in the competition with an annual increase of 10 % each year.

The MCI has the full authority to change or renew or to terminate the agreement with the vendors without any reason.

Available Locations

S.No	Location	Address
1	Multi-Purpose Ground Sukh Chyan	G/6 Islamabad
2	Shalimar Cricket Ground, Margalla Rd	F/6
3	National Cricket Ground	F/7 Markaz
4	Marghzar Cricket Ground	Saidpur Village
5	Bhutto Cricket Ground	G/7 Markaz
6	Azhar Mehmood Multi Purpose Ground	I/10-1
7	Multi Purpose Ground	I/10-2
8	Margalla Cricket Ground	G/9 Markaz
9	Diamond Cricket Ground	G/8-2

**Director
Sports, Culture and Tourism,
MCI Islamabad**

Advertisement

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Available Locations

S.No	Location	Address
1	Multi-Purpose Ground Sukh Chyan	G/6 Islamabad
2	Shalimar Cricket Ground, Margalla Rd	F/6
3	National Cricket Ground	F/7 Markaz
4	Marghzar Cricket Ground	Saidpur Village
5	Bhutto Cricket Ground	G/7 Markaz
6	Azhar Mehmood Multi Purpose Ground	I/10-1
7	Multi Purpose Ground	I/10-2
8	Margalla Cricket Ground	G/9 Markaz
9	Diamond Cricket Ground	G/8-2

How to Participate

Interested applicants may download the detailed EOI documents from www.cda.gov.pk or PPRA e-pads website and submit the proposal by 1PM, 31st December, 2024 in the office Director Sports, Culture and Tourism located at Multipurpose Sports Building, F/6 Markaz, Islamabad.

A pre-bid meeting will be held on 20.12.2024 at 11.00 am in the office of Chief Metropolitan Officer, Old Navel Headquarters G-6, Islamabad and any queries needing clarification be asked during this meeting in writing or verbal.

Metropolitan Corporation Islamabad

Community Club House Building (Multipurpose Sports Ground), F-6 Markaz, Islamabad

For Further Queries 051-920-1607