

1. The Capital Development Authority invites sealed bids on "Single Stage Single Envelope" procedure as per PPRA Rule 36(a) on percentage basis from the reputable & experienced Security Companies having registered with Ministry of Interior and ICT Islamabad, having valid license for 2025-26 for the work as mentioned below:-

S. No	Name of Work	Earnest Money (Rs)	Estimated Cost (Rs)	Date & Time of receiving tender	Date & Time of opening tender
1	Provision of security services for MPO Dte, including field duty for one year. (For the year 2025-26).	Rs.811,166/-	Rs.27,038,880/-	06-11-2025 at 11:30 am	06-11-2025 at 12:00 Noon

2. Bidding documents are available on PPRA E-PADS portal and shall be purchased from the office of Dy. Director (Oper) MPO, CDA located at H-10 Near Islamic University Islamabad up to **05-11-2025** at 09:00 am to 01:00 Pm upon submission of application with a non-refundable amount Rs.5000/- (Rupees:- Five Thousand Only) for bidding documents in shape of cash being cost of the bidding documents during working hours on or before given date and time. No tender will be sold on the date of opening of tender.
3. Only those contractor / firms who have experience in relevant field for more than three years and registered as Security providers with the Ministry of Interior Govt. of Pakistan can participate in the bid. Renewal of licenses as private security company / firm by the Chief Commissioner, Islamabad Capital Territory (I.C.T) Govt. of Pakistan & Security and Exchange commission of Pakistan certificate is also required.
4. Only firms/Contractors enlisted with PPRA on E-PADS and registration with Ministry of Interior and ICT Islamabad, having valid license for 2025-26 and having relevant experience for the above mentioned work as vendors are eligible to bid can purchase bidding documents. The Bid Security / Earnest money of unsuccessful bidders will be retained / deposited in CDA bank account and released in the favor of firm's account only after acceptance of bid.
5. Tender should be accompanied with Bid Security / Earnest Money (refundable) in the form of Pay Order/CDRs in favor of DDO (Operation), CDA. The prospective bidders shall upload scanned copy of Bid Security on E-PADS and original will be submitted to the office of Dy. Director (Oper) MPO, CDA.
6. Successful bidders will have to provide all security clearance documents / registration etc within 03 days of bid.
7. Application for issuing of tender documents submitted on printed pad bearing name/address/signature of contractor along-with power of attorney, partnership deed, and proprietorship deed, valid professional Tax Certificate, attested copy of NTN certificate, attested copy of CNIC and Registered proof with PPRA on E-PADS. Plus Equipment's detail 1. Metal Detectors 2. Whistles 3. Weapons with licenses 4. Torch 5. Sticks 6. Water Coolers.
8. The prospective bidders are also required to submit an undertaking on Stamp Paper duly attested by notary public worth not less than Rs.50/-, that the firm/contractor or its employees are neither involved in any litigation nor black listed by any government, semi government or autonomous body in Pakistan and also undertakes that if any information or document provided by firm for issuance of tender document is found incorrect or fictitious the firm is liable for disqualification and legal action under the law. Without the undertaking tender will not be issued.
9. Authority letter in favor of person deputed by the contractor to submit the application and collect the tender form is required for enlisted contractors along with copy to the CNIC subject to verification from the original CNIC.
10. Bid Security/Earnest Money shall also be accompanied with the request in the shape of Deposit at Call (CDR) clearly indicating the Name of Firm issued by local scheduled bank in favor of DDO, (Operations) MPO, CDA and should be generated only from firm's own bank account. Without call deposit no application for issuance of tender will be entertained. Cash/Cheques or open CDR without indicating name of firm will not be accepted.
11. If any contractor wants to participate in tender opening process through their representative, then they should issue authority letter on letter head pad of the firm depicting complete valid address & contact numbers along with attested copy of CNIC.
12. Tenders for the work mentioned above will be received and opened on the date & time mentioned above in the office of Director (MPO), CDA located at H-10 Near Islamic University Islamabad in presence of the contractors or their authorized representatives who cares to attend.
13. In case the total bid amount is less than 10% below the NIT amount, the bidder shall submit call deposit as performance security equal to the difference between NIT amount and total quoted amount less 10% of NIT amount. That is, required performance security = NIT amount – Total bid amount – 10% of NIT amount. This call deposit shall be in addition to the earnest money for the work and shall be deposited at the time of submission of bids. Bids not carrying the performance security shall be rejected. The performance security of the successful bidder shall be released after completion of the project.
14. The contractors will submit the documents as per item No. 02(NIT) of instruction of tender documents along with their tender, without which tender will be liable for rejection.
15. CDA reserves the right to accept or reject any or all proposals under rule 33(1) of PPRA-2004.
16. Advertisement is also available on CDA Website www.cda.gov.pk and PPRA website www.ppra.org.pk along with leading News papers.

Deputy, Director (Oper) MPO, CDA

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