

MINUTES OF THE EXECUTIVE MEETING HELD IN CHAIRMAN'S
OFFICE AT 9.00 HOURS ON 06.8.1983.

The meeting was presided over by the Chairman and attended by the following:-

1. Mr. Mohammad Saeed Qureshi, F.A./Member.
2. Mr. S.H. Reza, Member (A).
3. Brig. (Retd.) Mohammad Anwar, Member (T).

The following officers also took part in discussion in matters relating to their respective fields:-

1. Mr. Ajaz A. Khan, Secretary.
2. Col. (Retd.) Mehboob Alam Malik,
Director Municipal Administration.
3. Mr. Abdul Khaliq Baig, Director Electrical.
4. Dr. Mrs. M. Hussain, Chief Health Officer.
- Lt. Col. (Retd.) Sheikh Abdul Hajid, Director

Coordination was in attendance.

355/660/83.

1. GENERAL.

The Chairman directed Director Coordination to prepare agenda for the meeting before hand for all future Executive Meetings and arrange timely issue of its minutes to all concerned.

Action by Director Coord.

2.

INDEPENDENCE DAY CELEBRATIONS.

The Chairman noted that the proposed expenditure on account of illumination etc., of Government buildings were high. Due to financial constraints, he stressed the need of exercising economy in the expenditure. To avoid recurring expenditure on hiring Electrical illuminating material, etc, on all such occasions, he advised to examine possibility of purchasing necessary illuminating material for use on all future occasions. He further directed Director Coordination to hold a meeting in his office of all the concerned Directors/Reps to discuss the entire programme in the light of above observations.

Action by Director Coordination
and others associated with the
celebrations.

FIRE WORKS ON THE OCCASION OF INDEPENDENCE
DAY CELEBRATIONS.

It was brought out by the Director Municipal Admin: that Fire Works during the year before last was arranged by the local civil administration with the active participation of the citizens. Chairman desired Member (A) to liaise with Administrator, Islamabad Civil Administration for this purpose as display of fire works by the CMA is not possible due to paucity of funds.

Action by Member (A)

ALLOCATION OF FUNDS FOR MAINTENANCE FOR 1983-84.

Chairman generally agreed with the summary of Funds allocated for maintenance of Buildings, Services, Landscaping etc. presented by F.A./Member. He however observed that a considerable amount of money is being spent on account of pay and allowances of Regular 'P.' staff who was previously engaged as work charged employees and later converted to regular cadre. The expenditure on such employees is seven times more than the expenditure on normal regular establishment. This is indeed alarming particularly when a majority of these employees are incompetent and inefficient as brought out by almost all the officers attending the meeting. Director General works even declared that there is a sizable number of employees who are surplus to his requirement. The Chairman wanted to know as to what prevents them from dealing with such employees under the Government Servants Rules for Conduct and Government Servants (Efficiency & Discipline) Rules, 1973. Most of the participants explained difficulties arising out of appeals from the affected employees in Labour Court etc. After thorough discussion on the subject, the Chairman directed to take the following action immediately:-

- a) Fresh recruitment to be stopped forthwith.
- b) The number of surplus employees by category to be identified and proper lists prepared showing relevant service particulars.
- c) Inter Directorate transfers, where necessary to be carried out.
- d) Cases of indiscipline and inefficiency to be dealt with firmly in accordance with the current Govt. Rules. There is nothing to fear from Labour Courts as they function to save employees from indiscriminate which is NOT our aim. There is no reason for Labour Courts to side with corrupt, indiscipline and inefficient employees.

- e) Possibilities for absorption of surplus staff of CDA in other local departments be carefully examined. For this purpose, Federal and Provincial Governments be approached with a request to issue suitable instructions to their respective departments located in Rawalpindi/Islamabad areas for absorption of surplus employees of C.D.A.

Action by Member (A),
Member (T) and
Director General Works,
Director Personnel,
Deputy Financial Adviser,

(363/BF-Coord/83)

PETTY CONTRACTS.

The Chairman observed that there seems to be no justification for awarding petty contracts to outsiders when our own manpower both skilled and unskilled is readily available. Chairman desired Member (T) and DGM to examine this problem carefully and submit recommendations.

Action by Member (T)
and DGM.

(534/BF-Coord/69)

Forming of CDA employees Housing Society.

The Chairman did not favour allotment of plots to deserving employees of CDA to avoid involving them in obtaining through sale of plots. Instead he proposed formation of a Housing Society of CDA Employees so that problem of housing of the deserving employees is solved in a befitting manner. Chairman desired Member (A) to examine the proposal carefully and submit his recommendations.

Action by Member (A)

(26 (13)-Coord/80)

Anti fly measures.

A paper containing recommendations for anti fly measures presented by Chief Health Officer was appreciated by the Chairman. He, however, observed that most of the recommendations involve considerable amount of expenditure. While detailed instructions on the subject will be issued in the form of S.O. 1 in due course, the Chairman desired to take positive steps as under :-

- a) Director Municipal Administration should concentrate on ensuring cleanliness of the areas where different Bazaars are organized including removal of garbage etc.
- b) Basic instructions issued for holding of these Bazaars should be strictly followed. For example, in the case of Juna Bazar, traders should not be allowed to put their stalls before 4 PM on Thursdays. Similarly, Aitwar Bazar and Mangal Bazaars should start functioning on their respective days & NOT a day earlier as is the practice now. They should be strictly forbidden to sell their stuff unless the prices are fixed by the respective staff of C.T.A.
- c) Director Enforcement & Intelligence should detail one or two members of his security staff to exercise check over any irregular practice violating basic instructions.
- d) Member (A) may examine possibilities of running these Bazaars on cooperative basis of the traders themselves so that our involvement in terms of money gradually reduces. In this case, responsibility of cleanliness etc. will be of the Traders.
- e) Car Park charges and conservancy charges from the stalls should be regulated properly. A draft B.O. 1 should be put up through F.A./Member to Chairman for approval.

Action by Member (A) -

Director Municipal Admn: and
Director Enforcement & Intelligence.

23(1)-Coord/77.

8. ENHANCEMENT OF ENTITLED CEILINGS OF HIRER HOUSES.

The Chairman desired that the subject matter should not be made a general issue. Such cases should be considered on merit only on case to case basis.

Action by Administrative
Officer Sectt:
