

CONFIDENTIAL

CAPITAL DEVELOPMENT AUTHORITY
(Directorate of Coordination)

No.CDA-1243/BM-Coord/2013/

Islamabad January 2013

Subject: - MINUTES OF THE 1st MEETING OF THE CDA BOARD FOR THE YEAR 2013.

The 1st meeting of CDA Board was convened on Tuesday, 1st January, 2013 at 10:00 A.M. in the Conference Room of CDA Headquarter, Executive Block No. V, Khayaban-e-Suhrawardy, Sector G-7/4, Islamabad presided by the Chairman, CDA.

2. Following attended the meeting:-

- 1). Syed Tahir Shahbaz In Chair
Chairman, CDA.
- 2). Mr. Azher Ali Choudhary,
F.A/Member.
- 3). Mr. Munir Chaudhry,
Member (Admin).
- 4). Ms. Shaista Sohail,
Member (Estate)
- 5). S.M. Mustafain Kazmi,
Member (P & D).
- 6). Mr. Sanaullah Aman,
Member (Engineering).
- 7). Dr. Kazim Niaz,
Member (Environment)
- 8). Mr. Aftab Alam,
Secretary CDA Board.

3. Chief Commissioner (ICT), Islamabad and Commissioner, Rawalpindi in their capacity as Members of the Board could not attend the meeting.

4. Meeting commenced with the recitation of “Holy Qur’an” followed by a welcome note from Chairman CDA to all Board Members.

CONFIRMATION OF MINUTES OF 19th BOARD MEETING, 2012

5. Regarding confirmation of minutes of previous Board Meeting, it was decided that in future draft minutes, as amended by members, may be presented before the Board for discussion and confirmation.

IMPLEMENTATION STATUS OF BORAD’S DIRECTIVES

6. Implementation status regarding actionable items, 18th Board meeting, was presented by Secretary CDA Board. The Board instructed all Wings to work upon the tasks flagged as actionable in the 18th Board Meeting and provide status of implementation to Secretary CDA Office before the next Board Meeting. Details are as under:-

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|------|---------------|---|
| i) | Item No. 6.7 | Action by Member (Estate). |
| ii) | Item No 6.11 | Action by F.A/Member, Member (P&D) & Member (Envvt) |
| iii) | Item No. 6.12 | Action by F.A/Member & Member (Engg). |

Thereafter, agenda items were taken up for discussion and following decision were made:-

- | | |
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| 6.1
<u>10229/1243/BM/’13</u>
<u>01-01-’13/1st</u> | <u>REVITALIZATION OF THE CUSTOMER CONTACT CENTRE (CCC).</u> |
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DECISION

The Board instructed FA/ Member to prepare and circulate RFP in consultation with other Board Members within a week’s time.

Action: FA/ Member

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| 6.2
<u>10230/1243/BM/’13</u>
<u>01-01-’13/1st</u> | <u>ESTABLISHMENT OF NEW TOLL POSTS AND LEVY OF TOLL ON OUTGOING VEHICLES.</u> |
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DECISION

The Board approved the Committee proposed in the summary with the directions to the Committee to submit a report along with its recommendations regarding the proposals before the CDA Board.

Furthermore, the Board also instructed that the Committee should look into the possibility of fixing/allocating funds for environment related issues in toll collection at proposed Pir Sohawa Toll Post.

Action: FA/ Member

6.3 **APPROVAL OF THE MINUTES OF MEETING HELD ON 29-11-2012.**
10231/1243/BM/'13
01-01-'13/1st

DECISION

The Board directed Estate Wing and ASC to scrutinize all cases on merit only. Furthermore, the Board also decided that in future such like cases may be presented before the Board for information and not for approval.

Action: Member Estate

6.4 **APPROVAL TO ALLOW 5% REBATE ON LUMP SUM PAYMENT OF PREMIUM PAID 5 DAYS AFTER THE ALLOWABLE DATE IN CASE OF PLOT NO. 18, I&T CENTRE, SECTOR G-10, ISLAMABAD.**
10232/1243/BM/'13
01-01-'13/1st

DECISION

Approved. Delayed charges also to be charged.

Action: Member Estate

6.5 **RESTORATION OF CANCELLED UNITS NO. 2&10 BLOCK-A, F-6, MARKAZ, ISLAMABAD.**
10233/1243/BM/'13
01-01-'13/1st

DECISION

1. The Board approved the proposal for restoration of above mentioned units subject to payment of all dues / fees / fines/ lease amount for the years applicable as per rules and policy.

Action by: Member (Estate)

2. The Board also decided to constitute a committee under the Chairmanship of FA/Member with Member P&D and Member Environment as members to revisit the Restoration Policy and give recommendations for effective implementation of the same in the interest of Authority.

**Action by FA / Member
Member P&D
Member Env't.**

6.6 AGHAZ-E-HAQOOQ-E-BALUCHISTAN (AHB)- MINUTES OF MEETING ON FEBRUARY 23,2012.

10234/1243/BM/'13
01-01-'13/1st

DECISION

Deferred. To be considered after submission of report regarding utilization of land already allotted to Government of Baluchistan in G-8/4.

Action: Member P&D

6.7 DEVELOPMENT OF NATIONAL BUS TERMINAL IN SECTOR I-11 MARKAZ, ISLAMABAD.

10235/1243/BM/'13
01-01-'13/1st

DECISION

“Concept approved in principle, with the instructions that further working may be done on the proposed project and a comprehensive proposal be brought forward in a months time”.

Action by: Member (P&D)

Main Features of the Preliminary Plan and Design of National Bus Terminal Islamabad:-

DECISION

The case / proposals to be presented in next Board Meeting.

Action: Member P&D

6.8 ISSUANCE OF NOC TO OCCUPANTS OF VILLAGES NURPUR SHAHAN, MALPUR AND LAKHWAL, ISLAMABAD FOR PROVISION OF ELECTRICITY CONNECTIONS.

10236/1243/BM/'13
01-01-'13/1st

DECISION

Deferred for further examination.

Action: Member P&D

6.9 LAND OFFERED BY CDA TO AIR UNIVERSITY.

10237/1243/BM/'13
01-01-'13/1st

DECISION

Due to disagreement amongst members regarding rates to be charged, the CDA Board decided that a summary may be

submitted to the Prime Minister through Cabinet Division for clarification regarding directives given earlier by the Prime Minister vis-à-vis price of land.

Action: Member P&D

6.10 PROPOSED BYE-LAWS FOR APARTMENT SITE ZARAJ HOUSING SCHEME, ZONE-5, ISLAMABAD.

DECISION

Withdrawn by Member Planning & Design.

6.11 REGULARIZATION OF CONTRACTUAL POST OF FIELD SURVEY OFFICER AS TOWN PLANNER IN BPS-17 (MR. MANSHA)
10238/1243/BM/'13
01-01-'13/1st

DECISION

The Board decided to club the case of Mr. Muhammad Mansha, Field Survey Officer, with other contract employees already approved for regularization by the Cabinet sub committee on regularization of Contract / Daily wage employees.

Action: Member Admin.

6.12 LICENSING OUT THE NURSERIES PLOTS PLANNED IN ROW OF KASHMIR HIGHWAY.
10239/1243/BM/'13
01-01-'13/1st

DECISION

The Board decided and instructed to follow the already approved policy for allotment of nursery plots i.e. through open competition/auction.

**Action: Member P&D
Member Env't.**

6.13 REQUEST FOR CONVERSION OF LAND USE OF PLOTS RESERVED FOR DISPENSARY INTO COMMERCIAL IN MODEL VILLAGE RAWAL TOWN, ISLAMABAD.
10240/1243/BM/'13
01-01-'13/1st

DECISION

The CDA Board constituted a Committee under the Chairmanship of Member P&D with Member Estate and Member Engineering as

Members. The Board instructed that the committee should look into the matter and submit their recommendations, keeping the requirements of the locality in view vis-à-vis the request made, before the Board in future Board meeting.

Action: **Member P&D**
 Member Estate
 Member Engineering

6.14 DEVELOPMENT OF SECTOR I-15, ISLAMABAD.
10241/1243/BM/'13
01-01-'13/1st **(PRESENTATION)**

DECISION

After getting a detailed presentation from Engineering Wing and considering the proposal contained in the summary, the Board was of the view that going for joint venture was a better option under the given circumstances, provided approval regarding amendment in CDA Ordinance is accorded by the competent authority i.e. President of Pakistan.

It was also decided that provision of infrastructure comprising of roads etc be undertaken on a fast track basis.

Action: **Member (Engg)**
 Member P&D

6.15 INQUIRY ABOUT MISSING OF 68 TONS OF STEEL
10242/1243/BM/'13 **(GRADE-60) FROM STORE OF ENFORCEMENT**
01-01-'13/1st **DIRECTORATE, CDA.**

DECISION

The CDA Board in its decision appointed Member Environment as authorized Officer for conducting a formal inquiry, with the direction to proceed further in the matter by appointing an inquiry officer/committee as deemed fit.

The Board also approved payment to the contractor subject to verification of steel prices by FA/ Member.

Action: Member Environment
 FA/ Member

6.16 **RULES / POLICY FOR MONETIZATION OF TRANSPORT FACILITY FOR CIVIL SERVANTS (BS-20-22).**

DECISION

Deferred.

NON AGENDA ITEMS

I BENEFITS FOR CDA EMPLOYEES

10243/1243/BM/'13
01-01-'13/1st

DECISION

The CDA Board approved the proposal for:

- i. Enhancement of employment quota for sons / daughters of CDA employees from 20% to 25%.
- ii. Capital City allowance @ Rs. 1000/- (Rupees One Thousand only) per month for all CDA employees.

**Action: FA/ Member
Member Admin**

II PROPOSAL FOR PROCEDURAL CHANGES IN ESTATE MANAGEMENT COLLECTION.

10244/1243/BM/'13
01-01-'13/1st

DECISION:

Proposals approved. Estate & Finance Wing to depute officers to fine tune the proposals and implement in three weeks time

**Action: FA/ Member
Member Estate**

III REQUEST FOR ACCEPTANCE OF HIGHEST REJECTED BID AGAINST PLOT NO. 13-G, F-8, ISLAMABAD.

10245/1243/BM/'13
01-01-'13/1st

DECISION:

In order to get clarity regarding:-

- i) Case being sub judice.
- ii) Policy/rules in practice.
- iii) Options given in the summary.

The Board decided that legal opinion may be solicited by Member (P&D) being in charge of Law Wing.

**Action by: Member (Estate)
Member P&D**

IV PROPOSED HR POLICY.

10246/1243/BM/'13
01-01-'13/1st

DECISION:

Approved in principle except Section 4.32(A) & 14.34, however, the Board welcomes any further suggestion/comments/amendments whenever felt necessary.

On recommendation of Member Estate, the CDA Board also decided to add the chapter on training of recruits through:

- i) Secretariat Training Institute etc

Action: Member Admin.

V FIXATION OF LAND USE CONVERSION CHARGES FOR PLOT NO. 26 MARKAZ G-6

10247/1243/BM/'13
01-01-'13/1st

DECISION.

Deferred in light of dissenting views amongst the Board members. Member (P&D) was of the view that there were no impediments in the said case, as per planning parameters laid down by the Authority. Whereas, Member (Environment), Member (Admin) and Chairman, CDA were of the view that due to the peculiar position/location of the plot, the case may be consulted with ICT and Islamabad Police.

Chief Commissioner, ICT could not attend the Board meeting, therefore, the case may be deferred. A committee constituting Member (P&D) and FA/Member was formed to further examine the case and come up with recommendations in next Board meeting

**Action by: Member (P&D)
 FA/Member**

VI SANCTION STRENGTH OF MAJOR DIRECTORATES OF ENGINEERING WING (PRESENTATION).

10248/1243/BM/'13
01-01-'13/1st

DECISION.

- i) Chairman to be briefed about issues with IESCO and lighting system of CDA by DG (E&M).

Action by: Member (Engg)

- ii) Technical posts vacant may be filled on priority.

Action by: Member (Admin)

- iii) Suggestions for improvement of MPO may be proposed and routed through FA/Member for approval.

Action by: Member (Engg)

VII PRESENTATION BY MEMBER ADMIN REGARDING LADIES CLUB G-10.
10249/1243/BM/'13
01-01-'13/1st

DECISION.

- i) Should preferably be a family club.
- ii) Membership fee for various categories be revisited with less number of categories.
- iii) May be run on non profit basis with SECP registration.
- iv) Adhoc management committee to be constituted under Member Admin with suitable members from all concerned / relevant wings.
- v) Membership may be opened and funds generated to be utilized for completion of the project.

Action by: Member (Admin)

- 7. The meeting concluded with a word of thanks to and from the Chair.

No.CDA-1243/BM-Coord/2012/

Islamabad December , 2012

Subject: - **1st BOARD MEETING FOR THE YEAR-2013.**

The 1st Board Meeting for the year 2013 is scheduled to be held on **Tuesday, January 1, 2013 at 10:00 A.M** in the Conference Room of Executive Block, CDA Headquarter, Islamabad under the Chairmanship of Chairman, CDA.

2 Agenda for the meeting is as under. You are requested to attend the meeting on the scheduled date, time and venue.

S.No	Items of Agenda	Presenter
1.	Revitalization of the Customer Contact Center (CCC).	F.A Member
2.	Establishment of New Toll Posts and levy of Toll on outgoing Vehicles.	F.A/Member
3.	Approval of the Minutes of meeting held on 29-11-2012.	Member Estate
4.	Approval to allow 5%Rebate on Lump sum Payment of Premium paid 5 days after the allowable Date in case of Plot No. 18, I&T Centre, Sector G-10, Islamabad.	Member Estate
5.	Restoration of cancelled Units No. 2&10 Block-A, F-6, Markaz, Islamabad.	Member Estate
6.	Aghaz-e-Haqooq-e-Balochistan (AHB)- Minutes of Meeting on February 23,2012.	Member P&D
7.	Development of National Bus Terminal in Sector I-11 Markaz, Islamabad.	Member P&D
8.	Issuance of NOC to occupants of villages Nurpur Shahan, Malpur and ZLakhwal, Islamabad for provision of electricity connections.	Member P&D
9.	Land offered by CDA to Air University.	Member P&D
10.	Proposed bye-laws for apartment site Zaraj Housing Scheme, Zone-5, Islamabad.	Member P&D
11.	Regularization of contractual post of Field Survey Officer as Town Planner in BPS-17 (Mr. Mansha)	Member P&D
12.	Licensing out the nurseries plots planned in ROW of Kashmir Highway.	Member P&D
13.	Request for conversion of land use of plots reserved for dispensary into commercial in Model Village Rawal Town, Islamabad.	Member P&D
14.	Development of Sector I-15, Islamabad.(Presentation)	Member Engg.
15.	Inquiry about missing of 68 tons of steel (Grade-60) from store of Enforcement Directorate, CDA.	Member Engg.
16.	Rules / Policy for Monetization of Transport Facility for Civil Servants (BS-20-22).	Member Admin

3- Summaries of agenda items received are duly enclosed for perusal of the Board Members. Remaining summaries will follow as soon as received from the concerned wings.

(AFTAB ALAM)
Secretary CDA Board

Distribution

1. Chief Commissioner ICT, Islamabad.
2. Chief Commissioner, Rawalpindi.
3. F.A/ Member, CDA.
4. Member (Admin), CDA.
5. Member (Engg), CDA.
6. Member (P & D), CDA.
7. Member (Estate), CDA.
8. Member (Env't), CDA
9. P.S to Chairman, CDA.