CAPITAL DEVELOPMENT AUTHORITY
(SECRETARIAT)

No.CDA-1132/BM-Coord/2008/   Islamabad,   July   2008.

Subject:-   **MINUTES OF THE 28TH MEETING (SPECIAL BOARD MEETING) OF CDA BOARD FOR THE YEAR 2008.**

The 28th meeting of CDA Board for the year 2008 was held on Thursday, the 3rd July, 2008 at 1.30 p.m in the Conference Room of Executive Block, CDA Headquarters, Islamabad.

2.   Following attended:-

1)   Mr. Kamran Lashari,   In Chair
Chairman, CDA.

2)   Mr. Kamran Ali Qureshi,
F.A /Member.

3)   Mian Moeen-ud-Din Kakakhel,
Member (Engineering).

4)   Brig. (Retd) Asad Munir,
Member (Estate).

5)   Mr. Mazhar Hussain,
Member (Environment)

6)   Raja Nowsherwan,
Member (P & D).

7)   Mr. Tariq Mehmood Khan,
Member Administration.

8)   Mr. Shamsul Haq,
Secretary CDA Board.

3.   The following officers of the CDA attended meeting:-

(1)   Mr. Ather Manzoor,
Consultant (I.T & Management, CDA.

(2)   Mr. Haroon General,
Manager I.T,
Project Management Office, CDA.

4.   Mr. Saad S. Khan, Director (Development & Finance), Chief Commissioner Office, Islamabad attended the meeting on behalf of Chief Commissioner (ICT), Islamabad and DCO, Rawalpindi could not attend the meeting.

5.   Meeting commenced with the recitation from the Holy Quran by Mian Moeen-ud-Din Kakakhel, Member (Engineering).

6.   Then the agenda item was taken up for discussion and following decisions were taken:-

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6.1   **PRESENTATION TO CDA BOARD ON E-GOVERNANCE INITIATIVES.**

Consultant (I.T & Management) made a presentation before the Board regarding E- Governance Initiatives with

DECISION

i) The Board decided that E-Government in CDA could only be achieved with a more focused approach by giving priority to the areas like:-

Directorate of Estate Management-I, Finance Wing and Diary Despatch within a time frame.

ii) Officers / officials who have been trained in E-Governance should be given special incentives and those who do not practice the E-Governance, inspite of training be penalized.

iii) All incentives / benefits like promotions, Ex-Pakistan leave, honorarium etc. be linked up with E-Governance training.

Action: Consultant (I.T & Management)

7.   **The meeting concluded with a word of thanks to and from the Chair.**