

**CAPITAL DEVELOPMENT AUTHORITY
(SECRETARIAT)**

No. CDA-951/BM-Coord/2002

Islamabad, March , 2002.

Subject: MINUTES OF THE 4TH MEETING OF THE CDA
BOARD(SPECIAL BOARD MEETING) FOR THE YEAR 2002.

The 4thd meeting of the CDA Board (Special Board Meeting) for the year 2002 was held on Wednesday, March 27, 2002, at 10.30 A.M. in the Conference Room, Executive Block, CDA Headquarters, Islamabad.

2. The following attended:-

1. Mir Laiq Shah,
Chairman CDA/Chief Commissioner ICT. In Chair.
2. Mr. Masud Muzaffar,
F.A/Member.
3. Mr. Abdus Salam Khan Wazir,
Member (E).
4. Mr. Maqbool Ilahi,
Member (P&D),
5. Mr. Hamid Ali Khan,
Secretary CDA Board/Director Personnel.

3. The following were also present:-

- 1) Mr. Imtiaz Inayat Elahi,
Director General (Env).
- 2) Mr. Muhammad Rafiq Ahmad,
Consultant (Engineering)
- 3) Mr. S.A.M. Wahidi,
Consultant (Law).
- 4) Mr. Mohi-uddin Jameeli,
Director General (S).
- 5) Mr. M.K. Pasha,
DDG (P).

- 6) Mr. S.M. Bokhari,
Director Enforcement.
- 7) Mr. Sami Ullah Jan,
Director Works.
- 8) Ch. Muhammad Ali,
Director Sanitation.
- 9) Mr. Muhammad Hayat Khan,
Director Estate Management-I.
- 10) S.M. Mustafain Kazmi
Director Municipal Administration.
- 11) Syed Iftikhar Hussain,
Director Staff.
- 12) Mr. Gul Hasan,
Deputy Director (Commercial).

4. DCO (Commissioner), Rawalpindi, could not attend the meeting due to other official assignments. However, Mr. Sultan Shahzad, Deputy District Coordination Officer, represented him.

5. The meeting started with recitation from the Holy Quran.

6. The items of the agenda for the Board Meeting were then taken up. Salient points of discussion and decisions are as follows:-

6.1 **Career Management and Grooming of Officers-Promotion Exam for posts in BPS-17&19.**

Decision

- i) The Board approved the proposal for adoption of guidelines/amendments in BPS-17 & 19 and amendment in the CDA Employees (Service) Regulations 1992.
- ii) FPSC may be requested to conduct the examinations as being done in other similar organizations. Syllabus/working paper will be prepared by the Authority and finalized in consultation with Federal Public Service Commission.
- iii) All the Members and DGs will submit the syllabus/working paper within a period of two weeks.

Action: All Members.
All DGs.

Minutes of DAC Meeting - Excess payment to Police Staff.

1/2 Decision

- i) The Board approved the proposal of Director Enforcement to waive of the amount of Rs. 7,04,160/-.
- ii) Director Enforcement to check whether other similar organizations are also paying the salary to the Police Department or Police is drawing pay directly from their parent department. The case to come up again in the next Board Meeting.

Action: Director Enforcement.

3 Write off expenditure on construction of Bara Dari at Crossing of Faisal Avenue and Khayaban-e- Quaid-e-Azam, Islamabad (New site Zero Point).

1/2 Decision

14. The Board approved the proposal of Director Works for waiving of an amount of Rs. 0.353 million.

Action: Director Works

6.4 Engagement of Private Contractors for sanitation purpose.

stated that various sectors were privatised i.e.

✂ **Decision**

The Board approved the payment of Rs. 11,32,033/- to the contractors of sectors G-8, G-9, G-10 & I-10 for the period of 1-7-2001 to 31-7-2001.

Action: Director Sanitation.

6.5

Amendment in the CDA Employees (Service) Regulations, 1992 with regard to quota for initial recruitment and promotion of officers in

51/2002

002.

12/4
Decision

The Board constituted a Committee comprising Member (A) (Chairman), Member (E), Consultant (Law), Director Personnel, Director Audit & Accounts, and DFA-I to examine the issue of promotion and direct recruitment quota and submit its report within 30 days.

Action: Director Personnel.

6.6
2002
Appointment of Consultants.

12/4
Decision

As Section 37 of CDA Ordinance, 1960 CDA empowers the Authority to appoint Consultants, therefore, the same policy may continue. However, guidelines issued by Federal Government keeping in view CDA's special requirements may be adopted as and where applicable.

Action: Director Personnel.

6.7

Amendment in the CDA Employees (Service) Regulations, 1992.

Director Personnel explained that CDA Employees (Service) Regulations, 1992.

Decision

DG(S) will check from Inspectorate of Boiler, Government of Punjab, Lahore, as to how many Boiler Engineers have been issued 1st Class certificate of B.E. Graduates. The case to come up again in the next Board Meeting.

Action: DG (Services)
Director Personnel

6.8

Appointment of Fire Officer.

✓ Decision

The post may be re-advertised as per prescribed procedure.

Action: Director Personnel.

6.9 Right Sizing.

2002

2.

Decision

- i) Prevalent procedure may be followed.
- ii) Only building plans will be accepted for approval on payment of 50% of the premium of the plot. However, possession and approved plan will be handed over on receipt of full cost of the plot.
- iii) Authority will finalize the auction proceedings within one month.
- iv) Only substantially developed plots will be auctioned. However, PC-I of the sectors be expedited.

Action: Member (E)
DEM-I&II
Director P&E.

6.11 Waiving of extension surcharges.

/2002

2.

Decision

Board approved that all the allottees/spouse/dependent children working abroad be granted 5 years extension for construction free of charges on year to year basis in addition to normal period of construction allowed under Land Disposal Regulation 1993 from the date of allotment/transfer subject to production of documentary proof i.e. passport, visa or as an alternate confirmation from respective Embassy/Consulate.

Action: DEM-I

6.12 Request for change of trade – Plot No. 60-K, Sector I-10/3, Islamabad.

6751/2002

27-3-2002.

Decision

The Board approved the Change of trade of Plot No. 60-K, I-10/3, Islamabad subject to payment of change of trade fee @ Rs. 50/- per square yard.

Action: DDG(P).

6.13 CDA (Amendment) Ordinance, 2002.

6750/951/2002

768/BF

27-3-2002.

The above item was deferred for discussion in a Special Board Meeting.

6.14 Establishment of Food & Culture Park (F&C PARK) in Melody Market, Markaz G-6, Islamabad.

6751/951/2002

732/BF

27-3-2002.

✓ Decision

- i) The Board approved the terms and conditions vetted by Consultant (Law). However, initial period of licence will be for two years extendable for another period of one year.

- ii) The Allotment Committee will comprise as follows:-

a)	DG(Env)	Chairman.
b)	DMA	Member
c)	Director Sanitation.	Member
d)	President ICC&I (Mr. Munawwar Mughal)	Member.
e)	Mr. Salah-ud-Din President Traders Association Markaz G-6, Islamabad.	Member

- | | | |
|----|---|--------|
| f) | ADC (G) | Member |
| g) | Mr. Zafar Bakhtawari Gen. Secretary
Traders Association Blue Area | Member |
| h) | Mr. Javed Iqbal,
General Secretary,
Islamabad Horticulture Society. | Member |
- iii) Allotment of Kiosks will be made through balloting among the pre-qualified applicants.
- iv) Licence Fee of Kiosk @ Rs. 7,500/- per month to be paid in advance for one year and Rs. 1,00,000/- security money refundable on expiry/cancellation of licence after adjustment of CDA dues, if any.
- v) Board approved the site adjacent to goal market near the main entrance for locating temporary kiosks for handicrafts and artisans at work. The allotment of these stalls will be made through allotment committee.

Action: DMA

The meeting concluded with a word of **"Thanks"** to the Chair.