



Capital Development Authority
(Secretary CDA Board Office)

No. CDA-1357/BM-SCB/2020/

Islamabad Feb. 18, 2020

Subject: **MINUTES OF 1ST CDA BOARD MEETING FOR THE YEAR 2020.**

1st CDA Board meeting for the year 2020 was held on **February 18, 2020 (Tuesday) at 10:00 A.M.** in the Conference Room of Executive Block, CDA Headquarter, Islamabad under the Chairmanship of Chairman, CDA.

2. Following attended the meeting:

1. Amer Ali Ahmed, (In Chair)
Chairman, CDA-
(Additional Charge),
Chief Commissioner ICT
2. Rana Shakeel Asghar,
FA/Member ,CDA/
Member (Admin),CDA.
(Look after charge)
3. Mr. Humayun Akhtar,
Member (Engineering), CDA.
(Look after charge)
4. Dr. Shahid Mehmood,
Member (P&D), CDA
(Look after charge)
5. Mr. Naveed Ilahi,
Member (Estate),CDA.
(Look after charge)
6. Syed Safdar Ali,
Secretary CDA Board.
(Temporary charge).

3. Commissioner Rawalpindi as ex-officio member of the Board could not attend the meeting, while Chief Commissioner, ICT in addition to the assignment of Chairman, CDA and Board Members and Director (HS) attended the meeting.

4. Meeting commenced with the recitation of "Holy Quran" by Syed Safdar Ali, Secretary CDA Board. Thereafter agenda items were taken up for discussion and made following decisions:-

1.1 APPROVAL OF PREVIOUS MINUTES OF BOARD MEETINGS.

11109/1357/BM/'20

18-02-'20/1ST

DECISION

The Board after detailed discussion decided that the previous minutes of Board meetings (i.e. 9th, 10th, 11th, 12th, 13th and Special Board meeting) stand endorsed.

Action By: Member (Admin)

1.2 RESTRUCTURING OF CDA.

DECISION

The summary presented by the Member Admin, CDA and Board discussed the matter of restructuring of the authority, as approved by the Federal cabinet in its meeting on 05-11-2019 along with delegation of powers, job description of various officers and other necessary arrangements, as per new hierarchy. The Board after detailed discussion adopted and approved the restructuring of the authority in the following manner:-

- All the Administrative and Financial powers being exercised by the Chairman CDA shall stand delegated to the Vice Chairman CDA / Managing Director (MD), who would be the Chief Executive Officer (CEO) of CDA.
- The word chairman appearing in all rules, regulations, instructions, policies, and by-laws of CDA in connection with Administrative and Financial matters shall stand substituted by Vice Chairman/MD / CEO.
- The new chairman amongst the members appointed by the Federal Government as per above Cabinet decision shall be the head of the new CDA Board.
- All the Administrative and Financial powers being exercised currently by the Members shall stand delegated to the Director Generals of respective wings.
- The existing posts of Members created in the past through re-designations or otherwise shall cease to exist.
- The word Member appearing in all rules, regulations, instructions, policies, and by-laws of CDA in connection with Administrative and Financial matters shall stand replaced with Director Generals.
- All Administrative and Financial Powers and functions previously exercised by the Member Administration shall now be exercised by the Director General (Management). The post of DG(Admin) is re-designated as DG(Management).
- The post of D.G (Services) is re-designated as D.G (Engineering). Administrative and Financial powers and functions previously exercised by the Member Engineering shall now be performed by the Director General (Engineering).
- Administrative and Financial powers and functions previously exercised by the Member Estate shall now be performed by the Director General (Estate).
- Administrative and Financial powers and functions previously exercised by the Member Planning shall now be performed by the Director General (Planning).
- The post of Financial Advisor has been re-designated as Director General (Finance) / Financial Advisor who will exercise all Administrative and Financial powers and functions which were previously exercised by the Member Finance.

- Rest of posts of Director General, in BS-20 have been re-designated as General Manager of the respective Wings and will report to Director General Concerned.
- No posts in BS-20 have been reduced, only nomenclature and reporting mechanism is being re-arranged.
- All regulations, instructions, polices, by-laws and admin & financial powers would be stand amended with immediate effect.
- Formal changes / amendments wherever required be made and notified by the concerned Director Generals with the prior approval of Vice Chairman/ Managing Director / Chief Executive Officer of the Authority.

2. Board further directed that the compliance of the Federal Cabinet decision may be communicated to Cabinet Division for apprising through Ministry of Interior.

Action By: Member (Admin)

1.3 AMENDMENT IN PROMOTION/RECRUITMENT CRITERIA OF MOSQUE STAFF I.E KHATEEB, NAIB KHATEEB/PESH IMAM AND MOAZZANS.
11111/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the Member Administration, CDA. After due deliberation, the Board decided that the case with all details be referred to Ministry of Religious Affairs for their input, views and comments on the subject issue.

Action By: Member (Admin)

1.4 ADDITIONAL BUDGET ESTIMATES FOR METROPOLITAN CORPORATION ISLAMABAD FOR 2ND HALF OF FINANCIAL YEAR 2019-2020 ON LOAN BASIS.
11112/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the FA /Member, CDA. After due deliberation, the CDA Board approved the proposals contained in Para 4 of the summary.

**Action By: FA/Member
DFA-I**

1.5 EXTENSION IN CONTRACT OF HOT.(GRANT OF EXTENSION IN CONTRACTUAL PERIOD IN RESPECT OF MR. AMJAD SALEEM, HEAD OF TREASURY).
11113/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the Member Administration, CDA. The Chair observed that the post has not so far been advertised in the light of previous board decision and the post should be advertised within one week time by the concerned HRD Directorate. After due deliberation, the CDA Board approved the extension in contractual period of Mr. Amjad Saleem, Head of Treasury for a period of (03) three months with effect from 18.01.2020 to 17.04.2020.

**Action By: FA/Member
Director HRD**

1.6 RE-PLANNING OF BLUE AREA G-9, ISLAMABAD.11114/1357/BM/'2018-02-'20/1ST**DECISION**

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board approved the proposal made at paras 4, 5 and 6 of the summary.

Action By: Member (P&D)

1.7 AMENDMENT IN LAYOUT PLAN OF SECTOR D-12, ISLAMABAD.11115/1357/BM/'2018-02-'20/1ST**DECISION**

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board approved the proposal made at paras 6, 7 and 8 of the summary. However, Person aggrieved by this Amendment in the Layout Plan would prefer an appeal of its grievance / objections within 1 month to the CDA Board, whose decision would be final, as per regulation notified by the Authority.

Action By: Member (P&D)

1.8 REQUEST OF PIECE OF LAND FOR EXTENSION FEDERAL GOVERNMENT POLY CLINIC (FGPC).11116/1357/BM/'2018-02-'20/1ST**DECISION**

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board approved the proposal made at paras 6, 7, 8 and 9 of the summary.

Action By: Member (P&D)

1.9 NOC OF KURI (NOC FOR PHA HOUSING SCHEME, MOUZA MAHOHAAN, KURI ROAD, ZONE-4, ISLAMABAD).11117/1357/BM/'2018-02-'20/1ST**DECISION**

The summary presented by the Director (HS), CDA. After due deliberation, the CDA Board approved the NOC of PHA Housing Scheme Mouza Mojohaana, Kuri Road, Zone-4, Islamabad subject to the clearance of Pakistan Environmental Protection Authority (Pak EPA).

Action By: Member (P&D)

1.10 DEVELOPMENT OF BLUE AREA: AN INITIATIVE BY THE FEDERAL GOVERNMENT.11118/1357/BM/'2018-02-'20/1ST**DECISION**

The Summary presented by the Member Estate, CDA. It was briefed that with reference to the Cabinet Division letter No.4/1/2019-RA-II/NPH&DA dated 30-10-2019 conveyed through Ministry of Interior letter No.F.5-38/2019/CDA-II dated 05-11-2019. It was further desired that CDA would take initiative at its own and prepare a workable layout plan for Blue Area with a focus to attract local and foreign investment. Plots so planned would be put to auction in a transparent manner. After due deliberation, CDA Board decided to comply the directions of the government and compliance report will be sent to Cabinet Division through Ministry of Interior.

**Action By: Member (Estate)
Director EM-II**

1.11 AUCTION OF RESIDENTIAL & COMMERCIAL PLOTS -26TH TO 28TH FEBRUARY, 2020.
11119/1357/BM/'20
18-02-'20/1ST

DECISION

Summary was presented by the Member Estate, CDA after due deliberation Board approved the proposals made at paragraphs 4 and 5 of the summary and further directed that:-

- Auction of residential plots would be held on 16th March, 2020 and Commercial plots on 17th & 18th March, 2020.
- Measurements / size of indicated plots in the summary be corrected/ rectified in consultation with Planning Wing.
- Surroundings and location of all commercial plots presented for forthcoming auction be made clear from wild growth etc and Director Estate Management –II to coordinate with MPO Directorate and Enforcement Directorate.
- It will be ensured that there is no litigation on the plots appeared in the auction.

Action By: Member (Estate)
Director EM-II

NA-I REGULATIONS OF AMENDMENT IN LAYOUT PLANS, 2019.
11120/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board approved the proposal contained at Para 4 of the summary.

Action By: Member (P&D)
Director (UP)

NA-II REGULATIONS FOR EARMARKING OF TEMPORARY KIOSK/KHOKHA SITES IN THE LAYOUT PLANS, 2020.
11121/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board decided that in the first instance draft "Regulations for Earmarking of Temporary Kiosk/ Khokha Sites in the Layout Plans", 2020 attempted by the CDA be referred to Metropolitan Corporation Islamabad (MCI) for their examination, evaluation and input before submission for evaluation and approval to CDA Board under the planning parameter / domain of those area which belongs to CDA.

Action By: Member (P&D)
Director (UP)

NA-III SOP'S FOR THE DISPOSAL OF 1% PUBLIC BUILDINGS/AMENITY AREA IN PRIVATE HOUSING SCHEMES TO BE DISPOSED OFF BY THE AUTHORITY.
11122/1357/BM/'20
18-02-'20/1ST

DECISION

The summary presented by the Member (P&D), CDA. After due deliberation, the CDA Board approved the proposals contained in Para 4 of the summary.

However, 1% quota would be disposed off by the authority, by giving to government/ public sector entities.

**Action By: Member (P&D)
Director (RP)**

The meeting concluded with a word of thanks to and from the Chair.





Capital Development Authority
(Secretary CDA Board Office)

No.CDA-1357/BM-SCB/2020/339

Islamabad February 25

, 2020

ADDENDUM

Subject:- **MINUTES OF THE 1ST MEETING OF THE CDA BOARD FOR THE YEAR 2020.**

In continuation of this office letter No.CDA-1357/BM-SCB/2020/327 dated 21-02-2020. A summary titled "**AMENDMENT IN LAYOUT PLAN OF SECTOR D-12, ISLAMABAD**" presented by Member (P&D) and discussed at item # 1.7 in the 1st Board meeting held on **February 18, 2020 (Tuesday) at 10:00 A.M.** and minutes of the Board meeting were issued as letter referred above

2. After issuance of minutes/decisions of 1st Board meeting, Member (P&D) observed and subsequently conveyed that insertion/addition of a word "**not**" between "**has been**" be made in the summary at the relevant page of issued minutes/decisions, (Page 14, Para 06, line 07 of the summary). Accordingly, the same has been approved by the CDA Board through circulation. Therefore following insertion/addition has been made for correction of record at referred Page# 14, Para#06, line# 07, which will be read as under:-

For:- "**Sector has been converted into residential plots**".

Read:- "**Sector has not been converted into residential plots**".

(SYED SAFDAR ALI)
Secretary, CDA
Board
Tel: 051-9252972

Distribution

1. Chairman CDA.
2. Chief Commissioner, ICT Islamabad.
3. Commissioner, Rawalpindi.
4. FA/ Member, CDA.
5. Member Administration CDA
6. Member Engineering, CDA
7. Member P&D, CDA
8. Member Estate, CDA.

Copy to:

- i. Director Staff to Chairman, CDA
- ii. Director Public Relations , CDA

Secretary CDA Board

1st CDA BOARD MEETING FOR THE YEAR-2020 HELD ON 18-02-2020
AGENDA ITEMS

S.No	Items	Presenter
1.	Approval of previous minutes of Board meetings.	Member (Admin)
2.	Restructuring of CDA.	Member (Admin)
3.	Amendment in promotion/recruitment criteria of mosque staff i.e Khateeb, Naib Khateeb/Pesh Imam and Moazzans.	Member (Admin) Director HRD-II
4.	Additional Budget Estimates for Metropolitan Corporation Islamabad for 2 nd half of Financial Year 2019-2020 on loan basis.	FA/Member DFA-I
5.	Extension in contract of HOT.(Grant of extension in contractual period in respect of Mr. Amjad Saleem, Head of Treasury).	FA/Member Director (HRD)
6.	Re-planning of Blue Area G-9, Islamabad.	Member (P&D)
7.	Amendment in layout plan of Sector D-12, Islamabad.	Member (P&D)
8.	Request of piece of land for extension Federal Government Poly Clinic (FGPC).	Member (P&D)
9.	NOC of Kuri. (NOC for PHA Housing Scheme, Mouza Mahohaana, Kuri Road, Zone-4, Islamabad).	Member (P&D).
10.	Development of Blue Area: An initiative by the Federal Government.	Member (Estate) Director (EM-II)
11.	Auction of residential & Commercial plots -26 th to 28 th February, 2020.	Member (Estate) Director (EM-II)
NON-AGENDA ITEMS		
NA-I	Regulations of Amendment in Layout Plans, 2019.	Member (P&D).
NA-II	Regulations for Earmarking of Temporary Kiosk/Khokha sites in the Layout Plans, 2020.	Member (P&D).
NA-III	Sop's for the disposal of 1% Public Buildings/Amenity area in Private Housing Schemes to be Disposed off by the Authority.	Member (P&D).

