

No.CDA-1182/BM-Coord/2010/ Islamabad, June 2010.

The 8th meeting of CDA Board for the year 2010 was held on Friday, the 4th June, 2010 at 9.30 a.m in the Conference Room of CDA Headquarters, Islamabad.

- 1) Mr. Imtiaz Inayat Ellahi,
Chairman, CDA. In Chair
- 2) Mr. Saeed-ur-Rehman,
F.A / Member
- 3) Mr. Mazhar Hussain,
Member Environment.
- 4) Mr. S.M. Farooqi,
Member (Estate).
- 5) Mr. Abdul Jabbar Malano,
Member (Engineering) / (P&D).
- 6) S.M. Mustafain Kazmi,
Member Administration.
- 7) Mr. Nadeem Akbar Malik,
Secretary CDA Board.

3 The following officers were in attendance and participated:-

- 1) Mr. Hamid Zeb Khan,
Executive Director,
Capital Hospital.
- 2) Mr. Nadeem Akbar Mali,
Director General Administration.
- 3) Mr. Ibrar Hussain Shah,
D.G (E & M).
- 4) Malik Aulya Khan,
DDG (Environment-I).
- 5) Mr. Iftikhar Ahmed Awan,
DDG (Environment-II).
- 6) Mr. Muhammad Hayat Waraich,
Director Human Resource Development.
- 7) Malik Muhammad Iqbal,
Director Revenue.
- 8) Mr. Asad Mehboob Kiyani,
Director Roads (North).
- 9) Mr. Najeeb-ur-Rehman,
Director Works.
- 10) Mr. Zia-ur-Rehman Toor,
Dy. Financial Advisor-II.
- 11) Mrs. Najma Azhar,
Director Estate Management-I.

12) Mr. Hamayun Akhtar,
Project Director (NPA/I-15).

4. Mr. Zafar Abbas, Director (ICT) attended meeting on behalf of Chief Commissioner (ICT), Islamabad and Commissioner, Rawalpindi could not attend the meeting.

5. Meeting commenced with the recitation from the Holy Quran by Mr. Nadeem Akbar Malik, Secretary CDA Board.

6. Then the agenda items were taken up for discussion and following decisions were taken:-

9705/1182/BM/10/
04-06-10/8TH

1 UP-GRADATION OF CONTRACTORS.

Director (Works) explained to the Board that

DECISION

The Board approved the proposed enlistment policy regarding enhancement of financial limits in order to make the policy more simple and in conformity with the Bye-laws of the Pakistan Engineering Council.

Action: D.G(Works)

9706/1182/BM/'10/
04-06-'10/8TH

6.2 PROMOTION OF SENIOR MOST FOREST GUARDS (BPS-5/7) TO FORESTER (BPS-7).

DECISION

The Board decided to relax the condition of training for the promotion of Forest Guards and Forester for their promotion as Foresters and Range Officers for employees who have attained the age of 58 years. This policy will be adopted for all such cases of regular promotion. The Board further decided that a detailed / regular training programme be arranged for the remaining Forest Guards and Foresters.

Action: Director Env't. (East)

9707/1182/BM/'10/
04-06-'10/8TH

6.3

REVIEW OF METHOD – PURCHASE MADE
THROUGH STANDING PURCHASE
COMMITTEE AND REVISION / ENHANCEMENT
OF MONETARY LIMITS ETC.

DECISION

In the light of the modification in PPRA Rules, the Board approved the proposed enhancement of financial limits, however, decided to delete the word of Standing Purchase Committees. However, F.A/Member to constitute committee for the purchase of immediate items. The Board further decided that PPRA Rules be followed strictly for all purchases, procurements and works.

Action: D.F.A-II

9708/1182/BM/'10/
04-06-'10/8TH

6.4 REVISION OF PROPERTY TAX.

DECISION

The Board decided that comprehensive presentation be given to the Board within one week. The Board further decided that Member Planning & Design to put up a proposal for levying of fee regarding grant of permission for utilization of land in open spaces.

**Action: Member (P&D)
Director (Revenue)**

9709/1182/BM/10/
04-06-10/8TH

6.5 REVISION OF CONSERVANCY CHARGES.

DECISION

The Board decided that comprehensive presentation be given to the Board within one week on the issue.

Action: Director Revenue

6.6 MODALITIES & PROCEDURES FOR TAKING OVER POSSESSION OF JEDDAH TOWN HOUSING SCHEME PHASE-I, ISLAMABAD (A PRIVATE SECTOR PROJECT).

6.7 RESTORATION OF PLOT NO. 2-M, CLASS-III SHOPPING CVENTRE I-9/4, ISLAMABAD.

The above two items i.e. Item No. 6.6 to 6.7 were deferred.

9710/1182/BM/10/
04-06-10/8TH

6.8 CONSTRUCTION OF MRS AND VRS IN SUB-SECTORS G-11/3&4 (REMAINING WORK) BY M/S SF CONSTRUCTION COMPANY,

DECISION

The Board decided that Director Roads (North) to submit a comprehensive summary to the Board within 15 days of decision.

Action: Director Roads (North)

9711/1182/BM/10/
04-06-10/8TH

6.9 GRANT OF OVER TIME ALLOWANCE TO FOREMAN WORKING IN ENVIRONMENT WING.

DECISION

The Board in consideration of the nature of duties of the Operational Foremen decided to allow over time allowance to all the Foremen working in operational / field formations of CDA.

Action: DDG(Envvt-I)

9712/1182/BM/10/
04-06-10/8TH

- 6.10 **CONSTRUCTION OF CAT-I, II & III HOUSES & SPORTS COMPLEX AT NATIONAL POLICE ACADEMY, SECTOR H-11 – ENGAGEMENT OF CONSULTANTS FOR BALANCE WORKS.**

Respectfully,

DECISION

The Board approved the engagement of **M/s Allied Engineering Services** for designing and, detailed construction and supervision of the project on an agreement cost of Rs. 1.800 Million.

Action: Project Director (NPA/I-15)

- 6.11 MULTI UNIT BUILDINGS – CONSTITUTION OF
MANAGING COMMITTEES AND TRANSFER OF
UNITS IN THE NAME OF THEIR PURCHASERS.
- 6.12 EXTENSION OF LAND ACQUISITION PROJECT /
EMPLOYEES FOR THE PERIOD OF THREE
YEARS.
- 6.13 SUMMARY REGARDING UP-GRADATION OF
THE HORTICULTURE SUPERVISOR AND
HORTICULTURE ASSISTANTS TO
HORTICULTURE OFFICER (BPS-16).

The above three items i.e. Item No. 6.11 to 6.13 were deferred.

9713/1182/BM/'10/
04-06-'10/8TH

- 6.14 RE-VAMPING OF THE PARAMEDICS SERVICE
STRUCTURE IN CAPITAL HOSPITAL IN THE
LIGHT OF ICAs FILED BY THE PARAMEDICAL
STAFF IN THE HONOURABLE HIGH COURT,
ISLAMABAD.

DECISION

The Board was agreed with the recommendations of Executive Director and decided that CDA to follow the rules and policy of Federal Government as prevailing in Federal Government Services Hospital (Poly Clinic) and PIMS. However, final decision regarding other posts of Capital Hospital to be decided at the time of restructuring of CDA Hospital.

Action: E.D. Capital Hospital

9714/1182/BM/'10/
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- 6.15 WAIVE OFF RENT CHARGES OF ROOM NO. 35 & 36 OF GOVERNMENT HOSTEL ALLOTTED TO MR. MUHAMMAD NAJEEB ASLAM, DC, CDA.**

DECISION

The Board inconsideration of the nature of duty of Mr. Muhammad Najeeb Aslam , Deputy Commissioner, CDA, approved waiving of the rent charges of Room No. 35 & 36 as a special case. However, 45% of his basic plus 5% recovery on account of house rent charges to be recovered from the salary of Mr. Muhammad Najeeb Aslam, Deputy Commissioner, CDA. It was further decided that first available accommodation according to his entitlement will be allotted to Mr. Muhammad Najeeb Aslam, Deputy Commissioner, CDA. It was further

decided that in future house rent deduction from the salary of deputationist requisitioned for special / specific jobs be treated as room charges if he has been allotted room / accommodation in Government Hostel.

Action: D.G (Admin)

9715/1182/BM/'10/
04-06-'10/8TH

6.16 CONSTRUCTION OF 16 NOS. CAT-IV FLATS
FOR THE AGPR IN SECTOR G-9/2, ISLAMABAD.

decided by the sponsors etc. etc.

DECISION

The Board approved the revised rates for the remaining construction of 16 numbers Category-IV flats of AGPR in the light of AGPR's consent regarding enhancement of rates from 72.9% to 140% above NIT cost.

Action: Director (Works)

9716/1182/BM/'10/
04-06-'10/8TH

6.17 ALLOTMENT OF RESIDENTIAL PLOT TO THE FAMILY OF LATE POET HABIB JALIB.

... .. Management-I explained to the Board

DECISION

The Board in the light of the directives of Honorable Prime Minister of Pakistan approved the allotment of residential plot measuring 25' X 50' in Sector I-16 to the legal heirs of Late Poet Habib Jalib.

Action: Director (E.M-I)

9717/1182/BM/'10/
04-06-'10/8TH

6.18 AMENDMENTS IN SERVICE RULES.

DECISION

The Board approved the following criteria for the post of Divisional Accountants:-

S.No.	Description	Criterion
1	Proposed Criteria	<p>i) B.Com with PIPFA, ACCA, ICMA (finalist), CA (Inter). or</p> <p>ii) 2nd class or Grade "C" B.Com/BBA from a University recognized by HEC and two years experience in the relevant field of audit or 1st class M.Com. MBA (with major in Finance) from a University recognized by HEC.</p> <p>iii) After joining, the selected candidates if not passed earlier will have to pass the divisional Accounts Officer exam of Pakistan Audit department within the time frame as specified by Authority. Only successful incumbents will be posted to their posts, otherwise their service will stand terminated.</p> <p>iv) Already trained applicants will be given preference.</p>
		Action: Director (HRD)

- 6.19 APPROVAL OF BUILDING BYE-LAWS FOR D-CLASS COACH STAND NAMELY M/S SKYWAYS H-J(Pvt.) Ltd. AT KHASRA NO. 916/917 SOUTH OF IJP ROAD, FAIZABAD, ISLAMABAD.

The above item was deferred.

- 6.20 CREATION OF THE POST OF PEDIATRICIAN, CAPITAL HOSPITAL, ISLAMABAD BS-20.

DECISION

The Board approved the creation of the post of Consultant Pediatrician (BPS-20) as per following criteria:-

No.	Post to be created	Person eligible for promotion	
1	Consultant Pediatrician (BS-20).	Pediatrician (BS-19).	<p>i) 20% direct recruitment on the terms and conditions laid down by the Federal Government.</p> <p>ii) 80%, promotion on the following terms and conditions:-</p> <p>a) 15 years service in BPS-17 and above (relaxable to 10 years in Grade / BS-18 in case of direct recruit in BS-18 and relaxable to three years service in BS-19 in case of direct recruitment in BS-19.</p> <p>b) Postgraduate higher diploma in the relevant faculty.</p>

Action: Director (HRD)

6.21 ALLOTMENT OF ALTERNATE PLOT IN LIEU OF PLOT NO. 203-A ON ACCOUDNT OF ADERSE POSSESSION.

The above item was deferred.

NON-AGENDA ITEMS

(I) UP-GRADATION / RENOVATION OF PA / SIS / AVC SYSTEM INSTALLED IN THE SENATE HALL AT PARLIAMENT HOUSE BUILDING, ISLAMABAD.

DECISION

In view of the importance of the project whose speedy execution is required whereas wider participation of the bidders has not taken place mainly due to stringent

procedure which has resulted in delay and also keeping in view the advice of PPRA, the Board decided to allow only one time relaxation of offering the tender to Category-VI contractors for this project. This will not be considered as a policy decision or a precedent for other projects. All other works will be dealt with under the already adopted rules procedures.

Action: Director Coord(P.H)

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(II) ADOPTION OF NOTIFICATION DATED
03-04-2010 ISSUED BY THE OFFICE OF
CONTROLLER GENERAL OF ACCOUNTS
REGARDING UP-GRADATION OF POSTS
ALONGWITH THEIR INCUMBENTTS.

DECISION

The Board approved the adoption in toto the Notification dated 03-04-2010 issued by Controller General of Accounts, regarding up-gradation of the following posts of Accounts Cadre along with their incumbents in CDA w.e.f. 3rd April, 2010:-

Name of the post	Existing Scale	Upgraded Scale
District Accounts Officer /Audit Officer.	BS-17	BS-18
Assistant Accounts Officer/Divisional Accounts Officer.	BS-16	BS-17
Senior Auditor / Assistant Supervisor.	BS-14/15	BS-16
Junior Auditor	BS-7	BS-11

Action: Director (HRD)

7. The meeting concluded with a word of thanks to and from the Chair.