

CAPITAL DEVELOPMENT AUTHORITY
(Coordination Directorate)

MINUTES OF THE GENERAL EXECUTIVE MEETING HELD
ON 29TH OCTOBER, 1983.

The meeting started with recitation from Holy Quran

by Mr. Mohammad Shafi Sewhani, Director General Works.

The above meeting was held under the Chairmanship of the Chairman, CDA and was attended by the following:-

Mr. S.H. Reza,	Member (Admn), CDA.
Brig.(Retd) Mohammad Anwar,	Member (Tech), CDA.
Mr. Saghir Asad Hassan,	F.A/Member, CDA.
Mr. Mohd Shafi Sewhani,	Director General Works, CDA.
Mr. Ajaz A. Khan,	Secretary, CDA.
Mr. A.R. Javaid,	Project Director (S.D), CDA.
Mr. Imtiaz Ali Shah,	Project Director (S.F.M), CDA.
Mr. A.Q. Nomani,	Director Water & Sewerage, CDA.
Mr. Tayyeb Ali Sheikh,	Director Buildings, CDA.
Mr. Abdus Salam Khan Wazir,	Director Maintenance, CDA.
Mr. Habib-ullah,	Director Design & Laboratory, CDA.
Mr. Abdul Khaliq Baig,	Director Electrical, CDA.
Mr. Abdul Waheed,	Director Municipal Admin:, CDA.
Mr. Z.D. Butt.,	Director Personnel, CDA.
Mr. Mustafa Hussain,	Director Audit & Account, CDA.
Mr. Qinaat Ali,	Director Estate Management, CDA.
Mr. Mohd Ashraf Hafeez,	Director Horticulture, CDA.
Mr. Mahboob Elahi,	Director Planning, CDA.
Mr. S.A.T. Wasti,	Director Public Relations, CDA.
Mr. Anwar Said,	Director Architecture, CDA.
Mrs. M. Hussain,	Chief Medical Officer/Chief Health Officer, CDA.
Mr. Fida Hussain,	Deputy Financial Adviser, CDA.
Mr. A.R. Chaudhry,	Dy. Director Roads, CDA.
Mr. Syed Ali Raza,	Dy. Director Purchase, CDA.

The Chairman observed absence of a number of Directors on which he was told that they could not attend due to certain other commitments. The Chairman desired that in future if a

1. 3550/666/83

Contd.....P/2....

Director is unable to attend the meeting due to other commitments, his Deputy Director should attend.

Action By. all Directors.

355/666/83

File No. 625/B.E. 607/83

4. The minutes of the last meeting held on 10.9.1983 were reviewed. The document relating to delegation of financial powers previously circulated to all Directors was referred by the Chairman in his opening talk. The Chairman remarked that it was not intended to discuss the document in detail in this meeting. As a pre-requisite, it is necessary to carry out the re-organization of CDA for which necessary action is in hand. The Chairman desired that the study of this paper should continue by the Directors concerned until he is ready to place the re-organization before the General Executive Meeting on any subsequent date. In the meantime the Chairman desired that another paper relating to the delegation of administrative powers should also be prepared so that both the papers could be presented and discussed in the next General Executive Meeting.

Action by: Director Coordination.
All Directors.

NEW POINTS

1. PROGRESS REPORT.

(Case No. 355/666/83).

The Chairman observed that he has not seen the monthly progress reports during the last two - three months. Some time back, he suggested for introduction of a quarterly progress report for which Member (Technical) had asked for comments from various Directorates. The Chairman desired that the pattern of the quarterly progress report should be finalized without any further loss of time and monthly progress reports should continue to be submitted as heretofore. The Chairman particularly ruled that the matter be given serious attention by all concerned and he would like to see the report for the quarter ending September, 1983 as quickly as possible. Similarly Directors Horticulture, Purchase, Municipal Admin: and also the Chief Medical Officer, Project Director (S.D), Project Director (Faisal Masjid) and Director F-11 should render monthly progress reports to the concerned Members who will please compile and submit to the Chairman.

Action by: Member (A). 2. Member (T).
3. F.A/Member. 4. All Directors.
5. Dy. Director (Evaluation).

Contd.....P/3...

BUDGET.

Ex

The Chairman desired that a budget conference should be organized and points prepared for discussion in a General meeting to be held on 6.11.1983. F/A (Member) may please prepare the paper and hand over to Director Coordination for circulation.

(Case No. 3553/666/83)

Action by: F/A (Member)
Director Coordination.

NON-PAYMENT OF TELEPHONE BILLS. (Case No. 3554/666/83)

The Chairman observed that it was disturbing that a number of telephones have been dis-connected due to non-payment of telephone bills. After thorough discussion on this point, the Chairman directed that the outstanding bills of telephones be studied on case to case basis and proper measures taken to clear them.

File No. 545/132- (am) / 70.

Action by: Administrative Officer (Sectt:).

G.A.S. / (Case No. 3555/666/82)

Chairman pointed out that recently charges on account of gas for various types of Government quarters have been increased resulting concern among the affected Government employees. After discussion, it was decided that billing should be done according to the increased rates. However, an exercise should be carried out as under:-

- a. Gas charges per quarter on the basis of total gas charges be worked out and the affected Government employees be asked to pay their respective share or they should pay the gas charges according to the bills rendered on the basis of increased rates notified by the CDA,
- b. All out efforts should be made to install gas meters for each Government quarter,

After the above exercise is carried out, a comprehensive case may be prepared for submission to the Government.

File No. 541 / BF.

Action by: Director Municipal Admin:.
Deputy Financial Adviser.
Cost Accountant.

ELECTRICITY. (File No. 327 / BF)

The Chairman observed that a lot of expenditure is being incurred by CDA on illumination on national occasions and also for erection of banners/buntings on State visits of

Contd.....P/4..

foreign dignitaries. F/A (Member) should take up the case for allotment of additional funds.

Case no. 3556/666/83

Action by: F/A Member.

WATER CHARGES. (Case no. 3557/666/83)

It was pointed out that billing on account of water charges is not being done on regular basis. This practice results into accumulation of arrears which is not desirable. Director Municipal Administration was directed to prepare water charges bills in time and deliver them to the consumers.

File No. 412/BT-600/83)

Action by: Director Municipal Admin:.

an/*

* * * * *