

CONFIDENTIAL

CAPITAL DEVELOPMENT AUTHORITY
(SECRETARIAT)

No.CDA-1135/BM-Coord/2008/

Islamabad, July 2008.

Subject:- MINUTES OF THE 31ST MEETING
(SPECIAL BOARD MEETING) OF CDA BOARD
FOR THE YEAR 2008.

The 31st meeting of CDA Board for the year 2008 was held on Saturday, the 19th July, 2008 at 9.00 a.m in the Conference Room of Executive Block, CDA Headquarters, Islamabad.

2. Following attended:-

- 1) Mr. Kamran Lashari, In Chair
Chairman, CDA.
- 2) Mr. Kamran Ali Qureshi,
F.A /Member.
- 3) Mian Moeen-ud-Din Kakakhel,
Member (Engineering).
- 4) Mr. Mazhar Hussain,
Member (Environment)
- 5) Raja Nowsherwan,
Member (P & D).

6) Mr. Tariq Mehmood Khan,
Member Administration.

7) Mr. Shamsul Haq,
Secretary CDA Board.

3. The following officers of CDA attended meeting:-

(1) Mr. Shahid Murtaza Bukhari,
D.G (Administration).

(2) Mr. Rawal Khan Maitla,
Sr. Director Public Relations.

(3) Mrs. Najma Azhar,
Director (HRD).

4. Mr. Saad S. Khan, Director (Development & Finance), Chief Commissioner Office, Islamabad attended the meeting on behalf of Chief Commissioner (ICT), Islamabad and Mr. Mumtaz Hussain Zahid, District Officer (Coordination) attended the meeting on behalf of DCO, Rawalpindi.

5. Meeting commenced with the recitation from the Holy Quran by Mian Moeen-ud-Din Kakakhel, Member (Engineering).

6. Then the agenda item was taken up for discussion and following decisions were taken:-

DECISION

The Board principally approved the recommendations. However, decided that all the recommendations regarding rectification of anomalies be circulated among all the Directorates of CDA and also widely publicized through notice board in order to receive suggestions / objections from the stakeholders. This exercise be completed within 30 days from the date of the meeting of CDA Board.

**Action: D.G (Admin)
Director (HRD)**

NON-AGENDA ITEM

OBSERVATION OF THE CHAIRMAN, CDA.

9164/1135/08

711/BF

19-7-08

DECISION

Chairman, CDA observed that individual officers / officials meet Chairman / Members regarding their service matters with their personal files. Chairman, directed that in future no service matter should placed before the Board through circulation. He further directed that all cases which need approval through circulation must be seen by the Chairman, CDA before circulation among the Members.

**Action: Member (Admin)
D.G (Admin)
Secretary CDA Board**

7. The meeting concluded with a word of thanks to and from the Chair.