

MINUTES OF THE BOARD MEETING HELD ON MONDAY
THE 8TH JUNE, 1981 AT 10.00 A.M.

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The meeting was presided over by Mr. S.A.N. Gardezi, Chairman, CDA, and the following were present:-

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| 1. Mr. Mohammad Saeed Qureshi, | F.A.Member |
| 2. Mr. S.H. Reza. | Member(A). |
| 3. Brig.Mohammad Anwar Khan. | Member(Tech). |
| 4. Mr. Ajaz A. Khan. | Secretary/Director
Personnel. |
| 5. Mr. A.R.Javed. | Project Director
(Simly Dam) |
| 6. Mr. Ishtiaq Ahmed. | Director Planning. |
| 7. Mr. Anwar Saeed. | Director Architecture. |
| 8. Col.(Retd)Mehboob Alam Malik. | Director Municipal
Administration. |
| 9. Lt.Cdr.(Retd)A.Hamid. | Director Estate
Management. |
| 10. Lt.Col.(Retd)Mubarik Ahmed
Malik. | Director Enforcement
& Intelligence. |
| 11. Mr. S.A.T.Wasti. | Joint Director
Personnel. |
| 12. Mr.Tayyab Ali Shaikh. | Director Buildings. |
| 13. Mr. Abdus Salam Khan Wazir. | Director Works. |
| 14. Mr. Mohammad Aslam. | Director Roads. |
| 15. Mr. Abdul Khaliq Beg. | Director Electrical. |
| 16. Mr. Habibullah Khan. | Director Design &
Research. |
| 17. Mr. Khalid M.Malik. | Director W & S. |
| 18. Mr. A.Q.Nomani. | Director Maintenance |
| 19.Lt.Col.(Retd)Mohammad Asghar. | Director M.P.O. |
| 20. Mr.Zafar Ahmed. | Director Audit &
Accounts. |
| 21. Mr.Rafiq Ahmed Rana. | Addl:Director Hort. |
| 22. Mr.Saleemullah Shah. | Dy.Financial
Advisor. |
| 23. Mr.Mohammad Ali Khan. | Addl:Director Lands. |
| 24. Mr.Mohammad Ismail. | Dy.Director (O&M). |
| 25. Mr. M.A.Zaman. | Dy.Director (IP). |
| 26. Mr. M.D.General. | Dy.Director (B&BC). |
| 27. Mr. M.K.Pasha. | Landscape Architect. |
| 28. Mr.Rahmatullah Naru. | Addl:Law Officer. |
| 29. Mr.Mohammad Mansha Yad. | Public Relations
Officer. |
| 30. Mr. Saeed Usman Zauq. | Asstt:Director
(Evaluation). |

Obituary

3431/643/81

2. Before consideration of the Agenda, the condolence resolution on the sad demise of Mr.Z.I.K.Durrani, Director Mechanical, and Mr. Suba Khan S/o Sher Ahmed, Mali, Hort. Dte.

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was passed by the Board. The Board and all officers present in the meeting also offered prayers for the departed souls. The Board further directed the Secretary, CDA, to convey its condolence to the members of the bereaved families.

3. There-after the Board considered the summaries circulated vide Coordination Section's Memo.No.CDA-643/BM-Coord/81, dated 27.5.1981 & 6.6.1981 and took the following decisions:-

I. Revised set-up for the Building and Building Control Cell.

3432/643/81

The summary was presented by Director Architecture. It was observed that proper control on the activities under the building bye-laws, both on covered area and quality of construction, is not being exercised. The ground contours are also not kept in mind while planning and demarcating the plots. Similarly, no coordination is being maintained between the layout and design plans while checking the designs in the B & B C Cell. In a number of cases, total violation of space allocation has been done by the owners, which has gone un-noticed. It was felt that a detailed examination of all the problems must be carried out and a charter of responsibilities of the B & B C Cell must be laid down, and the case be put up by the Director Architecture within one week.

It was decided that the B & B C Cell should be headed by an Engineer(Dy. Director) which should function as part of the Secretariat under the Secretary.

Action:- 1. Director Personnel.
2. Director Architecture.
3. Dy. Director (O&M).

II. Industrial plot No.412 Sector I-9, Islamabad.

3433/643/81

The summary was explained by Mr. M.A. Zaman, Deputy Director (I.P). It was noted that the position of Major Anwar Shah was that of a joint allottee of the plot (No.412) with 70% rights. As both the joint allottees have failed to fulfil the terms & conditions of allotment, the plot can be cancelled.

It was decided that allotment of the plot should be cancelled under the normal terms and conditions of allotment and if Major Anwar Shah meets with the criteria of allotment of an industrial plot, his case for allotment of some plot can be considered.

Action:- 1. Director Estate Management.
2. Deputy Director (I.P.).

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III. Promotion to the posts of UDCs and Assistants

The summary on the subject was presented and explained by Director Personnel. After some discussion, following decisions were taken:-

- 1) Holding of promotion examination should be done away with.
- 2) Suitable provision in the ACR forms should be made, through which gradation of typing speed should be established.
- 3) The employees who cannot maintain the minimum required typing speed of 30 words per minute during the first three years / should not be classified as fit for promotion in the ACRs.
- 4) An in-service training scheme should be evolved and implemented expeditiously.

/of service

Action:-1. Director Personnel.
2. Deputy Director (O&M).
3. Labour Welfare Officer.

IV. Request for allotment of land for private clinic in Islamabad.

3435/643/81

The summary was explained by the Director Planning. It was enquired as to what was the definition of the clinic for which the plots had earlier been allotted in various residential sectors. The Director Planning explained that a clinic was meant for out-patients, consultancy and investigation purposes. In that context it was felt that the plots allotted for the purpose were too much in excess of the requirement of a clinic as defined. After some discussion, it was desired that a definition of a clinic as distinct from a hospitals should be laid down and the sizes of plots should also be accordingly determined.

Regarding the violations(i.e. those allottees of clinic plots who have put their premises for other uses, and those who are using residential buildings for clinic purposes) it was decided that they should be served with notices. The allottees of clinic plots should be given six months notice to put their premises to the clinical use, failing which their plots should be cancelled and resumed along with the structures, if any. It was desired that the draft of the notice should be got vetted by the Law Section.

Dr. Tariq Awan should be advised to utilise the building on the plot which was allotted to him for clinic for his proposed ~~sixty bedded~~ hospital. Regarding the plot allotted to Dr. Habibullah in Sector H-9, the Dy. Director (B & B C) was directed to check the position regarding the construction etc. and report to the Chairman.

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It was further decided that a brief summary on the subject may be prepared and sent to the Ministry of Interior.

Action by:-1. Director Planning.
2. Director Architecture.
3. Dy. Director (B & B C).

V. Monthly Review Summary for the month of April, 1981.

I. AIWAN-E-SADR COMPLEX

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It was explained by Director Buildings that work on Sui Gas etc. on the residence side was done during March/April, 1981, but has not been reflected in the summary. Work on internal roads is to be carried out by M/s. Interhome for which a programme has been chalked out to ensure completion before the ensuing monsoon rains. It was decided that the expenditure figures may be checked with the PC-I provision and action for revision of the PC-I be initiated, if necessary.

Action: Director Buildings.

3. 3008 'A' to 'D' TYPE FLATS FOR CENTRAL GOVERNMENT EMPLOYEES.

Director Works reported that 400 flats in Sector G-9/2 (288 'B', 48 'C' & 64 'D') will be ready for handing over by 20.6.1981. It was desired that a paper should be submitted to the Chairman for handing over of these flats after deduction of 10% CDA's quota.

Action:-1. Director Works.
2. Coordination Section.

5. CONSTRUCTION OF OFFICE & RESIDENTIAL ACCOMMODATION FOR A.G.P.R.

Director Works reported that the Office Block will be completed by the end of September, 1981.

Action: Director Works.

6. CONSTRUCTION OF PARLIAMENT BUILDING.

It was reported by the Director Electrical that the airconditioning design has not been completed. The Director Electrical was asked to write to the Consultants and get the matter expedited.

Action:-Director Electrical.

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12. 32 'A' AND 16 'B' TYPE FLATS FOR CDA EMPLOYEES.

Director Works reported that one block consisting of 16 units will be completed and handed over by the end of June, 1981.

Action: Director Works.

15. BROADCASTING HOUSE.

It was observed that the progress on civil works was very slow. Director Buildings was directed to warn the contractor who should also be asked to increase labour etc. to accelerate the progress.

Action:- Director Buildings.

16. CONSTRUCTION OF COMMUNITY CENTRE IN SECTOR G-7.

It was observed that the progress of work was very slow. It was explained that funds have not been received from the sponsoring agency. The Director Works was asked to write to the sponsors for making the funds available.

Action: Director Works.

17. BALANCE WORK ON THE CONSTRUCTION OF CENTRAL GOVERNMENT COLLEGE H-8.

It was reported that funds have exhausted and revised AA & ES is also not available. It was decided that a d.o. letter should be written to the Ministry of Education for provision of funds and revised AA & ES.

Action: Director Buildings.

II. DIRECTORATE OF WATER & SEWERAGE

3. WATER SUPPLY DISTRIBUTION

- v) 18" PRCC steel core pipe line from Golf Course to RL-I.

It was observed that the motors at the Golf Course Head Works are burning very frequently. It was desired that the position should be thoroughly checked and the defects should be rectified to ensure that no motor burns in future.

Action:- 1. Director W & S.
2. Director Maintenance.
3. Director Electrical.

- vii) Installation of 10 No. tubewells in sectoral area i/c conduction lines, pump houses & turbine etc. (new works)

It was pointed out that the tubewells were to be completed before the onset of the current hot season which have been delayed. The Project Director (Simly Dam) reported that these will now be completed within 2/3 days. The Project Director (Simly Dam) was directed to give complete and comprehensive report on all the 16 tubewells.

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It was proposed that the water of the shallow wells could be used for gardening and sprinkling purposes in the Presidency and the Foreign Office buildings. It was decided that Director ~~Works~~ ^{Buildings} should prepare a detailed proposal in this regard and put up to Member(Tech).

Action:-1.Project Director (S.D).
2. Director Works.
3. Director W & S.

Handwritten: Damman-e-Koh peds page 77

III. DIRECTORATE OF ROADS.

3. Gravelly road connecting SR(S) of I.J.P.road with Pehlvi Road.

It was reported that the Barani College/Agricultural Farms authorities are not prepared to let the work be carried out in the portion passing through their area. It was decided that the work in the portions not under the influence of the Agricultural authorities should be done and the matter should be taken up with the Agricultural authorities at appropriate level for securing possession and completion of work on the road.

Action: Director Roads.

7. Construction of 2.8 miles road at Daman-e-Koh.

The Director Roads indicated that the Daman-e-Koh road can be completed by the end of this month if one more roller is provided by the MPO. The Director MPO promised to give one more road roller to Director Roads on 9.6.1981.

It was observed that the Director Horticulture was asked to widen the Damman-e-Koh road beyond Pharila but nothing had so far been done. Director Horticulture should undertake the work immediately; and Director Roads was directed to prepare a scheme for metalling and pavement of the road. The top metal should be $\frac{1}{2}$ " or $\frac{3}{4}$ ".

Action:1.Director Roads.
2.Director MPO.
3. Director Horticulture.

9. Second carriageway of Saddar Road Ramna-6.

The Director Roads reported that the work on second carriageway has been completed. It was felt that there are certain portions which needed repairs. It was decided that the Board would visit and inspect the road.

The Director Horticulture was directed to carry out the landscaping of the median strips.

Action:1.Director Roads.
2.Director Horticulture.

IV. PROJECT DIRECTORATE (SIMLY DAM)

The Project Director (Simly Dam) was directed to prepare a summary on Khanpur Dam for submission to the Ministry of Interior.

Action:- PROJECT DIRECTOR (S.D).
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V- MAINTENANCE DIRECTORATE.

1. Construction of Inquiry Office G-6/2.
2. Construction of Inquiry Office in F-6/3.

It was reported that the work cannot be started because of non-availability/revision of designs. It was felt that these things should have been sorted out easily much earlier during the programme year which has been allowed to slip away without any progress. It was decided that Member (Tech) would look into the matter to see the reasons for delay in the commencement of work.

Action:- 1. Member(Tech).
2. Director Maintenance.
3. Director Architecture.

Items from S.No.29 to 61 of the summary.

Reports on these items were not furnished by the Directorates concerned to the P&E Section, and could not, therefore, be reflected in the review summary. It was decided that the Asstt. Director (Eval) should write letters to all concerned asking them as to why the information was not supplied and emphasising that in future no item on the programme should be left.

Action.A.D.(Evaluation).

VII- HORTICULTURE DIRECTORATE.

It was observed that most of the works have not been completed although the year is now coming to an end. The Director Horticulture was asked to expedite the works.

The Director Horticulture was asked to start the work on the front steps of Presidency immediately.

It was further decided that arrangements for supply/sale of manure from the Filtration Plant and Sewage Treatment plant at the Flower Shop should be made.

Action: Director Horticulture.

SELF-FINANCING WORKS.

It was observed that the progress on all the self-financing works was very slow. It was felt that there is no proper planning for execution of these works and wherever works

can be executed simultaneously, it is not done. The Director *Roads & Sewerage* and Director W & S were asked to take these works seriously and organise their execution on proper and efficient lines.

Action:- 1. Director Works.
2. Director (W&S).

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Host

Amended
Vide page 77/c

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AD-HOC ITLMS.

1. Construction of Khayaban-e-Iqbal from F-6 to Quaid-e-Azam University.

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It was decided that Director Roads should put up a report indicating the progress and extent of work carried out on this portion of Khayaban-e-Iqbal.

Action: Director Roads.

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2. PC-I of Roads.

The Director Roads was asked to reactivate the case of revision of PC-I of roads including the works on Quaid-e-Azam Avenue, Faisal Avenue and carpetting of roads etc.

Action:- Director Roads.

3. Man-hole covers and roads etc. in E-7.

3439/643/81

It was decided that man-hole covers and condition of roads in E-7 should be thoroughly checked and set right immediately.

It was further decided that a Task Force should be organised for execution of small works. Member(Tech) would look into the matter and organise the Task Force.

Action: 1. Member(Tech).

2. Director Roads.

3. Director Maintenance.