

**CAPITAL DEVELOPMENT AUTHORITY
(SECRETARIAT)**

No. CDA-969/BM-Coord/2003

Islamabad, June 2003.

Subject: **MINUTES OF THE 7TH MEETING OF THE CDA BOARD
(SPECIAL BOARD MEETING) FOR THE YEAR 2003.**

The 7th meeting of the CDA Board (Special Board Meeting) for the year 2003 was held on Thursday, 26-6-2003, at 9.00 A.M. in the Conference Room, Executive Block, CDA Headquarters, Islamabad.

2. The following attended:-

1. Mr. Abdur Rauf Ch.
Chairman CDA. In Chair.
2. Mr. Masud Mazaffar.
F.A/Member.
3. Mr. Ghulam Dastgir Akhtar,
Member (A)
4. Mr. Maqbool Ilahi,
Member (P&D).
5. Brig. Syed Ghulam Akbar Bukhari,
Member (E).
6. Mr. Nadeem Akbar Malik,
Secretary CDA Board.

The following attended the meeting on special invitation:-

- 1) Mr. Muhammad Rafiq Ahmad,
Consultant Engineering.
- 2) Mr. S.A.M. Wahidi,
Consultant (Law).

- 3) Mr. Jehan Zeb
Director General (Services).
- 4) Mr. Mazhar Hussain,
Director General (Environment).
- 5) Mr. Abdul Ghafoor Chaudhary,
Dy. Financial Adviser.

3. Chief Commissioner, ICT and Commissioner/DCO, Rawalpindi, could not attend the meeting due to other official assignments.
4. The meeting started with recitation from the Holy Quran.
5. The Board confirmed the minutes of the 6th Board Meeting held on 3-6-2003.
6. The single item agenda for the Board Meeting was then taken up. Salient points of discussion and decisions are as follows:-

6.1 **Budget Estimates for the financial year 2003-2004.**

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Decisions

- a) The Board approved the Budget Estimates for the financial year 2003-04 as at Annexure-A.
- b) Work wise distribution of funds for new schemes will be done by Member (E) and submitted to the Chairman through F.A/Member.
- c) The deficit will be met by review of user charges. F.A/Member will put up a case for review of user charges.
- d) New sources of revenue may be explored to further improve the financial position of the Authority. Water Production charges from RDA and RCB are also to be taken as revenue source.
- e) Alternate sources of investment of funds may also be explored to compensate for the falling profit rates offered by the Banks.
- f) The Committee constituted to examine the cases of cancelled plots should submit its detailed report within 3 months and also report about issuance of NOC to clear plots for registration of sale deeds etc. within two weeks.
- g) CDA is providing all the essential services to Government buildings. The issue of recovery of cost from the Government, on this account may be examined in detail by the Finance Wing in consultation with Legal Adviser/Consultant (Law).
- h) DG (S) to submit a summary within 3 months regarding wastage of water and how to control/minimize this wastage.
- i) All the Members will review their essential staff requirement thoroughly and submit their report to Member (A) within two weeks for filling up the vacant posts.
- j) Technical staff like tube well operators/pump operators, lift operators, etc. may be appointed on daily wage basis to fill the gap temporarily.
- k) Budget will be allocated for purchase of new vehicles for the replacement of condemned vehicles. These vehicles will be purchased in phases.

- l) The remaining CDA vehicles be converted from petrol to CNG in phases.
- m) Calculation of "Departmental Charges @ 8%" on individual self-financing schemes will be dispensed with by Engineering & Services Wings w.e.f. financial year 2003-04. However, Finance Wing will continue to cater a lump sum provision for administrative expenses in the budget.

Action: All Members.
Executive Dir. C.H.
All DGs.
D.F A.

7. The Board appreciated the efforts of Finance Wing in the preparation of budget as well as improving the financial discipline within the Authority and substantial recovery of arrears of property tax. The Board decided that ex-gratia payment be made to concerned persons of Finance Wing as per past practice.

8. The meeting concluded with a word of **thanks** to and from the Chair.
