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CAPITAL DEVELOPMENT AUTHORITY
(SECRETARIAT)

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MINUTES OF THE GENERAL EXECUTIVE MEETING OF THE
CDA BOARD HELD AT 0930 HOURS ON JANUARY 8, 1986.

A General Executive Meeting of the Board of the Capital Development Authority was held in the Conference Room of the Authority at 0930 hours on January 8, 1986 which was presided over by the Chairman and attended by the following :-

- (1) F.A/Member.
- (2) Member Engineering.
- (3) Member Planning.
- (4) Member Administration.
- (5) D.D.G (Development).
- (6) D.D.G (Services),
- (7) D.D.G (Planning).
- (8) Deputy Financial Adviser..
- (9) Inspector of Works.
- (10) Directors of the Authority.
- (11) Deputy Director Architecture.
- (12) Deputy Director (P & E).
- (13) Secretary.

2. The meeting commenced with the recitation from the Holy Quran.

3. The Chairman, in his opening address, extended his felicitations about the advent of the New Year. Thereafter, the general and specific items on the Agenda were taken up.

4. I. GENERAL

(1) Visit of His Excellency the President of Iran.

The Chairman informed that His Excellency Syed Ali Khamenei, the President of Iran, was scheduled to visit Pakistan during the period January 13 to 16, 1986. The Government, in view of extremely cordial

5006/723/86.

590/BF-.

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relations and friendly ties with Iran, was attaching great importance to this visit and all possible endeavours were to be made to make it a success. According to the scheduled programme, the honoured guest would visit Islamabad on January 13 and 14, 1986 to hold parleys with the Pakistan Government, attend a banquet at Aiwan-e-Sadr, visit the residence of the Ambassador of Iran on the morning of January 14, 1986 and, thereafter, would grace the occasion for ground breaking ceremony of the Language Cultural Centre in close proximity to the building of Ministry of Foreign Affairs. Directions were given by the Chairman to the concerned officers, specifically to the Directors of Environment, Roads, Municipal Administration and Buildings for re-doing the ground work, mending of pot holes on roads, marking of roads, painting and installation of flag poles, cleanliness of the entire route leading to the Aiwan-e-Sadr,, residence of the Iranian Ambassador and to the site of ground breaking ceremony. Chairman further directed that no debris and machinery like Dozers, etc. should be visible at the time of the visit. The Chairman directed that in case the ground breaking ceremony could not take place, at the proposed site,, the Planning Wing should examine the re-location of site for the Language Cultural Centre.

Action by: Member Planning.
b. Member Engineering.
c. D.D.G (Planning).
d. Director Roads.
e. Director Municipal Admin.
f. Director Buildings.
g. Director Environment.
h. Director MPO.

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(2) Review of Performance.

5007/723/86.

666/BF-.

The Chairman informed that big changes outside the sphere of the CDA have since taken place with the induction of a Democratic Regime. It obviously demands for a change in the basic attitudes of every functionary. The CDA being a public dealing organization specifically have to learn and conform to the new settings. The responsibility towards the people can best be discharged by good behaviour, courteous attitude and proper approach.

Action by: a. All D.D.Gs.
b. All Directors.
c. All Sectional Heads.

(3) CDA Corporate Operational Plan.

5008/723/86

666/BF-.

The Chairman apprised that a detailed briefing about this Plan had already been given by him in one of the General Executive Meetings of the Board. He further elaborated and explained the salient features of the Corporate Plan and informed that it has since been printed and circulated amongst all the formations of the Authority. The Chairman emphasized that this document, which can appropriately be described as a timely document in the new Governmental set up, must be read very carefully by all the functionaries, derive benefit from it and modify their conduct accordingly. The Chairman further informed that the objectives given therein would not change during 1986 and that mechanics of the

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Corporate Plan would further be discussed sometime in February, 1986.

- Action by: a. All D.D.Gs.
b. All Directors.
c. All Sectional Heads.

(4) Response to Directives.

5009/723/86.

29(50)/85.

The Chairman informed that it was encouraging to note that there had been a definite change in the performance attitudes of the functionaries compared to that observed in the beginning of 1985. He, however, stated that delays in procedural operations were still not upto the acceptable level. The Chairman hoped that during the year 1986, all the formations of the Authority would show better response in the discharge of their assigned functions specifically due to the fact that there was no dearth of potential to operate effectively.

- Action by: a. All D:D:Gs.
b. All Directors.
c. All Sectional Heads.

(5) Critical Projects.

5010/723/86.

723/BM-.

The Chairman directed that the operational level of the critical projects, such as, Parliament Building, Faisal Masjid and Haj Complex should be raised by the concerned formations. The standards established

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for such prestigious projects should be properly satisfied. Similarly, the concerned formations should themselves determine the critical areas of their respective projects during the year 1986. In this context specific attention was drawn by the Chairman to the following other projects :-

(a) Roads.

The roads in Islamabad were in an extremely deplorable condition and needs to be mended urgently. Simple cosmetic treatment presently being provided was not enough. To put roads back in proper shape, approximately 700 Million of Rupees were required. If the roads were not attended to within a reasonable time, the cost was expected to go much higher.

(b) Water Distribution System.

The other critical area was the Water Distribution System. The system operative at present was far from satisfactory. To put the system into proper order, approximately an amount of Rs. 200 Million was required. If the system was not attended to in about a year's time the expenditure would increase to the extent of Rs. 500 to 600 Million. The Chairman stated that he would not go into the details as to why or how the situation has culminated to this extent. He, however, specifically directed that the losses and wastage of water which were at

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a very higher rate should be brought down within the reasonable limits.

(c) Recreational facilities.

The Chairman stated that the population of Islamabad was now in the neighbourhood of three lakhs and demand for playing fields, parks and other recreational facilities was gradually on the increase. He, therefore, directed that positive attention and greater efforts should be made towards the development of playing fields, parks and other recreational activities/facilities according to the planned programme and directives on the subject.

Action by: a. F.A/Member.

b. Member Engineering.

c. Member Planning.

d. All D.D.G's.

e. Dy. Financial Adviser.

f. Director Roads.

g. Director Environment.

(6) Officers Club.

5011/723/86.

672/BF-.

The Chairman stated that for the officers of the Authority a site for the construction of a Club had already been selected which would provide an opportunity for recreation and promote better coordination and understanding amongst them. Till the construction of the Club building, the Chairman was pleased to decide that the building

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presently used as a Guest House in Sector F-8/4 be converted into a Club, though at a smaller scale.

Action by: a. Member Administration.
b. Director Public Relations.
c. Administrative Officer.

(7) Budget Review.

5012/723/86.
363/BF-.

The Chairman directed that the next meeting of the Board for review of the budget should be held by the end of February, 1986 and that all the formations of the Authority should provide information/details required by the Finance Branch, by the first fortnight of February, 1986.

Action by: a. All D.D.Gs.
b. All Directors.
c. All Sectional Heads.

(8) Audit/Stock taking of formations.

5013/723/86.
29(50)/85.

The Chairman directed that all the formations of the Authority should undertake themselves the stock taking of stores, etc. of their Directorates and also the audit of accounts so that they were fully and timely prepared for audit/inspection by the Audit and Accounts Directorate and the Concurrent Audit.

Action by: a. All D.D.Gs.
b. All Directors.
c. All Sectional Heads.

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(9) Silver Jubilee.

5014/723/86.

590/BF-.

The Chairman informed that the Silver Jubilee Celebrations of Islamabad had ended with an Exhibition and complimented **everyone** associated with it for the hard work put in to achieve very satisfactory results. He directed that a balance sheet of the accounts be submitted to him in due course.

Action by: a. Member Administration.
b. Director T & E.
c. Director Public Relations.

(10) Street lights in F-10.

5015/723/86.

327/BF-.

Chairman desired that Member Engineering should check up the position in regard to provision of street lights in F-10 and report progress in the Executive Meeting of the Board.

Action by: a. Member Engineering.
b. D.D.G (Works).
c. Director Elect/Mech:.

(11) Followers Colony.

5016/723/86.

248/BF-.

Director Works informed that the work on the project was not being executed due to non-vacation of the area by the occupants. According to him, the area was expected to be vacated after the winter season was over. The Chairman was unhappy over this situation particularly when the foundation stone had already been laid and apprised that the project was conceived on the idea

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to replace the Katchi Abadi with that of Pakki Abadi. The Chairman directed that the construction of the colony should be taken up blockwise according to the space available and the work should be executed with the speed it demands.

Action by: a. D.D.G (Works).
b. Director Works.

(12) Information Centre - Shakarparian.

5017/723/86.
29(50)/85.

Director Works informed that the project was held up for want of allocation of funds. The Chairman advised Member Engineering to check up the position.

Action by: - Member Engineering.

(13) Children Play Land.

5018/723/86.
548/BF-.

The Chairman directed that the Director Environment and the Director Works should complete the remaining works expeditiously.

Action by: a. Director Works.
b. Director Environment.

(14) Cottage - Sarai Aam.

5019/723/86.
650/BF-.

F.A/Member was advised by the Chairman to look into the functional aspects of the project such as, electricity, etc. so as to ensure that it starts functioning without any further delay.

Action by: a. F.A/Member.
b. Director Elec/Mech:.
c. Cost Analyst.

(11)

(15) Women Hostel.

5020/723/86.

390/BF-.

The Chairman directed that as the stone laying ceremony of the project had already taken place, the project should come on the ground without any delay.

Action by: a. D.D.G (Design).

b. D.D.G (Works).

c. Director, Works.

(16) Permanent Exhibition Ground/Play Ground.

5021/723/86.

548/BF-.

The Chairman directed that the Director Environment and the Director Roads should undertake the preliminary works in respect of foot paths/tracks and roads. About the coloured boards which were to be displayed on the old Murree Road and near the Lok Virsa site, the Director Public Relations informed that these would be installed within a week.

Action by: a. D.D.G (Development).

b. D.D.G (Works).

c. D.D.G (Planning).

d. Director Environment.

e. Director Roads.

f. Director Public Relations.

(17) CDA Model School.

5022/723/86.

520/BF-.

Member Administration informed that the site of the School was visited by him accompanied by Member Engineering and that physical alterations were being carried out according to schedule. He further informed that an advertisement

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for recruitment of staff for the School has already been published in the Newspapers and that it would be ready for opening by the end of March this year. The Chairman desired that a few designs of the logo for the school be prepared for approval in the next Executive Meeting of the Board. He also enquired about the progress in regard to printing of the prospectus of the School.

Action by: a. Member Engineering.
b. Member Administration.
c. Director T & E.
d. Director Personnel.

II. AGENDA ITEM.

5023/723/85.

728/14-.

Review of progress of works.

A summary statement of the progress achieved for various works for the period ending November, 1985 in respect of Directorates of Buildings, Works, Electrical and Mechanical and Environment was considered by the Board and directions were given to the respective Officers for further action.

Action by: a. Deputy Financial Adviser.
b. Deputy Director (F & E).

K.H.Khan/**.