

CAPITAL DEVELOPMENT AUTHORITY  
( Coordination Directorate )

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MINUTES OF THE EXECUTIVE MEETING OF THE  
BOARD OF CAPITAL DEVELOPMENT AUTHORITY.

The Executive Meeting of the Board of CDA was held at 1130 hours on November 10, 1985 which was presided over by the Chairman and attended by the following:-

1. F.A. Member.
2. Member Engineering.
3. Member Planning.
4. Member Administration.
5. Director Training and Evaluation. - By special invitation.

The items which came under discussion are given in the succeeding paragraphs.

I. OLD POINTS.

4038/716/85.  
630/BF.

1. Bridge over Sohan River.

Member Engineering informed that summary for the Government had been prepared and that PC-I was under preparation. The Chairman was not satisfied with the progress of this project and directed that related issues be sorted out without further loss of time. The option of diversion were also discussed in detail. Chairman directed that the problem of two way diversion be posed to the Government to seek clarification.

Action By: Member Engineering.

2. Civic Centre Project.

4039/716/85.  
658/BF-.

Member Planning informed that the financial aspects of the Project were still not clear and the exact cost and the sources of its funding need to be sorted out. Further the requirements of NDFC and PTDC in regard to the total covered area of the project needs finalization. After a

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detailed discussion it was decided that :-

- i) Member Planning should have a look over the pending related issues. Its brochure should be finalized expeditiously so that the Board may have a look at it to decide upon further course of action; and
- ii) it was too early to specify a date for the stone laying ceremony.

Action by: Member Planning.  
D. D. G (Design).

3. Dukanchas.

4040/716/85  
612/BF-.

Member Engineering informed that 24 Dukanchas of 'A' type had so far been constructed and work in respect of the remaining Dukanchas was in progress. He also informed that the Contractor engaged on this work was demanding escalation. Chairman directed that no escalation should be paid to the Contractor and that Member Engineering should examine the whole project in detail and get the specified number of Dukanchas completed.

Action by: Member Engineering.

4. Review of Master Plan and Preparation of Regional Plan.

4041/716/85.  
67/BF-.

The Chairman observed that this issue was getting delayed and needs prompt attention. F.A./Member was advised to scrutinize the financial aspects of the proposal of Director Regional Planning concerning review of Islamabad Master Plan. Chairman also directed that NESPAC be informed of the action being taken by the Authority.

Action by: F.A./Member.  
D.D.G(Planning).  
Dir: Regional Planning.

4042/716/85.  
665/BF-.

5. J-ob Numbers.

Chairman was not satisfied with the specimen of Job Number Cards and directed that it should be reviewed.

Action by: Member Engineering.

Dir: Training & Evaluation.

4043/716/85.  
520/BF-.

6. CDA Model School.

Chairman directed that we should go ahead with the setting up of the School and make all necessary arrangements/so that classes could commence according to the prescribed schedule. Directions were also given to Director Training and Evaluation to provide a complete picture of the Capital expenditure and also to prepare a statement, for placement before the Board. This statement should indicate a comparison of fees, etc. charged by Government and Private Schools in Islamabad and subsidies, if any, paid by the Government. It was also decided that Member (Administration) should separately examine the possibility of subsidizing School fees for the children of CDA employees.

Action by: Member Administration.

Director (T & E).

II. NEW ITEMS.

4044/716/85.  
671/BF-.

1. Re-Organization of T & E Directorate.

To organize the working of the Authority on modern techniques efficient and methodical disposal of business and in order to improve the training facilities in the Authority, the Chairman gave a detailed presentation to introduce certain elementary changes in the set up of the T & E Dte. The T & E Directorate henceforth to be converted into a 'Wing', supervised by a Dy. Director General (Administration), will comprise of T & E Directorate, Education Directorate and a Computer Centre. This Wing will be under the administrative

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control of Member Administration. The strength of this Wing was also discussed in detail by the Board. The proposal in principle was approved subject to examination of financial aspect by F.A/Member. It was also decided that the whole exercise about the setting up of Computer Centre be finalized by the end of December, 1985 and additional funds be sanctioned expeditiously.

Action by: F.A/Member.

Member Administration.

Director (T & E).

## 2. CDA Officers Club.

4045/716/85.

It was decided that a Club for Officers of the Authority be planned and constructed, preferably adjacent to the Civic Centre Project. The Club should comprise of guest houses, dinning room, tennis and badminton courts, and allied facilities commonly found in such Club.

Action by: Member Planning.

D. D. G (Planning).

D. D. G (Design).

D. F. A.

## 3. Functions of Dy. Directors General.

4045/716/85.

671/BF-.

Detailed discussions took place in regard to the functional aspects and utility of the posts of Dy. Directors General in the Authority. Chairman gave a detailed background leading to the creation of these posts. The primary object was that Officers of this level should effectively supervise, coordinate and dispose off the work of Directorates placed under them thereby relieving Members of the Board of routine functions and to concentrate on creative and policy matters. For this very reason a percentage of routine and creative work was specified by the Chairman in the Executive Meeting of the Board held on August, 19, 1985. Further the retention of such posts provide avenues of

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promotion for senior officers. It was, therefore, decided that the existing pattern should continue.

Action by: Director Personnel.

4. Coordination.

4047/716/85.

671/BF-.

Chairman directed that a comparison of functions presently being performed by the Director Coordination and those performed previously by the Secretary be made to determine if a distribution thereof could be made for purposes of placement under Member Administration. It was decided that this aspect should be examined jointly by Member Administration and Director Coordination.

Action by: Member Administration.  
Director Coordination.

5. Golra Township.

4048/716/85.

CDA-29(16)-

Coord/79.

It was decided that a plan be prepared by CDA to which full cooperation of local people should be available.

Action by: Member Planning.

D. D. G (Planning).