

55

MINUTES OF THE BOARD MEETING HELD ON
WEDNESDAY THE 11TH NOVEMBER, 1981 AT 10 A.M.

The meeting was presided over by Mr. S.A.N. Gardezi, Chairman, CDA. The following officers were present :-

1. Mr. Mohammad Saeed Qureshi ... F.A/Member.
2. Brig. Mohammad Anwar ... Member (Tech).
3. Mr. Ajaz A. Khan ... Secretary/Director Personnel.
4. Mr. Shafi M. Sewhani ... Director General Works.
5. Mr. A.Q. Nomani ... Project Director (Simly Dam)/Director (W&S).
6. Mr. Tayyeb Ali Shaikh ... Director Buildings.
7. Mr. Abdus Salam Khan Wazir ... Director Works.
8. Mr. Mohammad Aslam ... Director Roads.
9. Col. Majeedullah ... Director Mechanical.
10. Col. Mehbub Alam Malik ... Director Municipal Administration.
11. Mr. Habibullah Khan ... Director Design and Research.
12. Mr. Abdul Waheed ... Director Purchase and Stores.
13. Lt. Col. (Retd) A. Hameed ... Director Estate Management.
14. Lt. Col. (Retd) Mubarak Ahmed Malik ... Director Enforcement and Intelligence.
15. Mr. Rafiq Ahmed ... Addl. Director Horticulture.
16. Rai Yar Mohammad ... Addl. Director Lands.
17. Mr. Rahmatullah Naru ... Law Officer.
18. Mr. M.D. General ... Dy. Director (B&BC).
19. Mr. Abdul Wahid Shahid ... Cost Accountant.
20. Mr. Saeed Usman Zaig ... Assistant Director (Evaluation).
21. Mr. Agha Hassan Khan ... Addl. Coord. Officer.
22. Mr. Mohammad Mansha Yaq ... Public Relations Officer.
23. Mr. Shahir Hassan Khan ... Dy. Director Audit and Accounts.
24. Mr. Saleemullah Shah ... Deputy Financial Adviser.
25. Mr. Agha Athar ... Deputy Director (Electrical).

The agenda circulated vide Coordination Section's memo. No. CD-648/BM-Coord/81/7391, dated October 22, 1981 was considered in the meeting and following decisions were taken:-

Cont'd...P/2.

56

1. Anti Termite Measures - Inclusion of clause in the Contracts/Agreements.

3461/648/81

The summary on the subject was presented by Member (Tech). It was observed that there was only one firm available in Islamabad which could provide the anti-termite treatment at considerable cost. It was decided that the CMA should work out a scheme to provide this service to the private owners. It should, however, be ensured that proper service is provided, and diluted chemicals are not used if and when CMA's scheme is implemented after approval by the Board.

The provision of anti-termite treatment should also be included in the bye-laws and in the letters of allotment of plots. In the case of buildings constructed under the supervision of the CMA, a lump-sum amount for anti-termite treatment must be provided in the contract. The payment to the contractor should be made on provision of a certificate both by the contractor as well as the Engineer Incharge to the effect that proper anti-termite treatment has been provided.

Action by: 1. DGW.
2. P.D. (Simly Dam).
3. All other Dtes.
under DGW.
4. D.F.A.

2. Revision of clauses - Contracts/Agreements.

3462/648/81

The summary was presented by the DGW, after detailed discussion, the following decisions were taken:-

a) Extension in time.

The Law Section should draft a clause on equity basis providing for bonus on completion of the work earlier than the period provided in the contract, and penalty for delay in completion of the work. The bonus and penalty would be applicable on original time and original scope of work provided in the original contract. Another clause should be included to the effect that scope of work cannot be increased or decreased by more than 20%.

Action by: 1. DGW.
2. Law Officer.

Cont'd...P/3.

57

b) Sanctity of Tenders

The contractors should submit 3 copies of the tenders (one original and two copies). Original copy of the contract/agreement should be sent to the Director Audit & Accounts. One copy should be retained in the office of the Director concerned and the other copy should be retained in the Division concerned.

Action by: 1. D.G.W.
2. P.D.(Simly Dam).
3. All other Dtes.
under DGW.

c) Maintenance period and release of security.

Since the maintenance period originally used to be one year and it was reduced to three months at the representation of the contractors, it was agreed that the period of maintenance may be increased to six months and the security deposit may be released in the manner proposed in the summary.

Action by: 1. D.G.W.
2. P.D.(Simly Dam).
3. All other Dtes.
under D.G.W.

d) Mobilization advance.

The DGW was advised to draft the clause and bring up for approval. It should, however, be kept in mind that the mobilization advance is a reasonable requirement of the contractors.

Action by : 1. DGW.

e) Escalation.

The proposal contained in the summary was agreed for the time being, and it was decided that it should be brought up for review after six months.

Action by: 1. D.G.W.
2. All other Dtes.
under DGW.
3. Director A&A.
4. D.F.A.

3. Mobilization advance.

3463/648/81

The summary was presented by the DGW. as already decided on the summary relating to Revision of clauses-Contracts/agreement (Item No.2 of the agenda), sub para (d), of the minutes.

Action by: 1. D.G.W.

Cont'd...F/4.

58

4. Revision of Earnest Money.

3464/648/81

The summary was presented and explained by the DGW. After discussion, it was decided that earnest money for works upto Rs. 50 lacs should be 2% and for the works more than Rs. 50 lacs, it should be at the rate of 1% with marginal adjustments.

Action: 1. DGW. 2. P.D (Simly Dam).
3. All other Dtes. under D.G.W.
4. Director (A&S). 5. DE..
6. Director Horticulture.

5. Ways & means for increasing CLM Receipts (Lands Dte).

3465/648/81

Addl: Director Lands explained the summary on the subject. After detailed discussion, following decisions were taken:-

- a) The acquired land should be taken over by the Hort: Directorate. For this purpose a Cell should be created in the Hort: Directorate which should be responsible for the possession and use of land. Addl: Director Hort: should prepare a proposal for creation of a Cell and its functions in consultation with the Addl: Director Lands.
- b) The acquired houses in the areas like F-9, should be retained and used for occupation by CLM staff/officers, and the acquired houses in other areas should be demolished as proposed in the summary.

Action by: 1. Director Hort:
2. Addl: Dir: Lands.
3. Dir: Enforcement & Intelligence.

6. Ways and means to increase CLM Revenue receipts (Hort: Dte).

3466/648/81

Since a decision in the matter has already been taken on 26-8-1981, it was felt that the summary should have not been put up to the Board. Following decisions were, however, taken:-

- a) The position of auction of trees should be improved. The Forest Guards should not remain posted in one area for a long time and should not be posted in the areas they come from.
- b) Effective measures should be taken to plug the loop-holes in leakage of revenue.

Action by: Director Hort:.

Cont'd...P/5.

5

7. Ways and Means for increasing CD. receipts (DM.).

3467/648/81

The summary was explained by the DM... after examining the proposal/suggestions, following decisions were taken :-

- a) The manufacturers at Gujranwala were quite competent and capable to manufacture any parts. The DGW should examine the possibility of getting the parts of the water meters manufactured from Gujranwala. This should be given priority because considerable loss appears to be arising due to non-availability of working water meters.
- b) The revised rates for services/licences/penalties as proposed by the DM. were approved with the following changes :-
 - 1) The digging charges for adult and children graves should be Rs. 25/- and Rs. 5/- respectively.
 - 2) The charges for bodies brought from Rawalpindi, when allowed to be buried in Islamabad, should be the same as for Islamabad.
 - 3) The charges for hearse-cum-bus when detailed for duty in Rawalpindi should be Rs. 50/- for first three hours and Rs. 75/- per hour thereafter.
 - 4) The number of Licenced Rehris should be increased to 350.
 - 5) The licence fee for ice cream (box-rehris) should be Rs. 30/- p.m.
 - 6) Professional trades mentioned in Annexure 'D', should be included in the schedule.
 - 7) Penalty for extension beyond 1/2 a sq. meter should be Rs. 100/- per sq. meter per month.
 - 8) The Car Park at Picnic spots should not be auctioned. The Car Park at Chaklala Bye-pass may be auctioned.
- c) The Cost Accountant should prepare a case to increase in the gas charges. The rates should be worked out in the light of the rates charged by the Gas Company and the minimum charges should be the same as charged by the Company i.e. Rs. 15/-. The case should be submitted to the Board for approval and necessary action.
- d) The process of installation of individual gas meters should be got expedited.

- e) The case regarding octroi charges should be pursued with the Government.

Action by :- 1. DGW. 2. D.M./L.
3. LPA. 4. Cost Accountant.

8. Levy of Transfer Fee on the plots under transfer through mutual exchange.

3468/648/81

The summary on the subject was presented and explained by the Director Estate Management. After some discussion, it was decided that mutual transfers of plots amongst the members of one family should be allowed without any charges.

Action by: Director Estate Management.

9. Monthly Review summary for the Board.

The Monthly Review Summary was not considered and it was decided to be considered in the next meeting of the Board.

itub
