

CAPITAL DEVELOPMENT AUTHORITY  
(Coordination Directorate)

Subject: MINUTES OF THE MEETING.

A meeting presided over by the Chairman, CDA was held in the Conference Room on Monday the 1st January 1990 at 2.00 P.M to consider organizational structure of CDA and the need, if any, for change in the structure. The meeting was attended by the Board Members, DDGs and independent Directors.

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2. Opening the discussion, Chairman wished happy new year to the participants. He said that the new year 1990 had special significance as we had entered into a new decade with high expectations of achieving advancement and prosperity. He said that he did not believe in slogans and, as such, would not raise any. He however, said that CDA being a "service department" was exposed to public criticism for its failures and therefore, our approach while dealing all matters especially concerning general public should be positive, constructive and helpful as any ill-conceived action on our part could cause law and order situation which must be avoided under all circumstances. He further stressed the need for improving the working of the Organization for which individual efforts at all levels would be necessary. With these opening remarks he asked the Member (A) to brief him about the Organizational

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Structure of the CDA. Member (A) explained that the CDA came into being in 1960 under an Ordinance known as CDA Ordinance 1960 and thus the Authority derived its powers from that Ordinance. He referred to various Sections of the CDA Ordinance which empowered the Authority to perform its functions contained in the Ordinance. He then explained the Organizational Structure of the Authority which had been established to achieve the objectives set-forth in the Ordinance with the help of a chart. Suggestions were invited for changes in the structure, if any, from the participants. Detailed discussion took place on a number of changes proposed in the meeting. The changes finally approved in the existing structure of the Authority read as under:-

- a) The post of Inspector of Works was abolished.
- b) The existing Security Intelligence and Anti-corruption Dte: will stand abolished except the element of 'Security' which will merge into Dte: of Enforcement to read as "Dte: of Enforcement and Security".
- c) The Dte: of Medical Services will be re-designated as <sup>Consultant Cardiologist,</sup> Executive Director/Capital Hospital which will form part of the Chairman's Secretariat.
- d) The Municipal Administration Dte: and Health Services Dte: will function under the new Member Services.

- e) The post of DDG(Admn) would stand abolished and the Administration Wing will be re-designated as Dte: of Training.
- f) The Master Plan Cell will function under Member(Planning).
- g) The post of Addl: Director Lands will be designated as Director Lands (BPS-18).
- h) There will be a Chairman Secretariat consisting of the following elements:-
  - i. Secretary, CDA.
  - ii. Director Public Relations.
  - iii. Executive Director/Consultant Cardiologist, Capital Hospital.
  - iv. Director Environment.
  - v. Principal Staff Officer..
- j) A new Dte: of Revenues with a Director of Property Tax and Revenue Officer will function under F.A/Member.
- k) The Aiwan-e-Sadr and E&M(Maint) Directorates under the Works Wing shall be deleted from the functions of the Member (E) and instead Water and Sewerage (Development) and Khanpur Dam Dtes: shall be added.
- l) The Personnel Directorate will be headed by D.D.G(Personnel).
- m) The existing Building Dte: will be re-designated as Dte: of Special Projects.
- n) There will be a new Member Services with the following




functions under his control:-

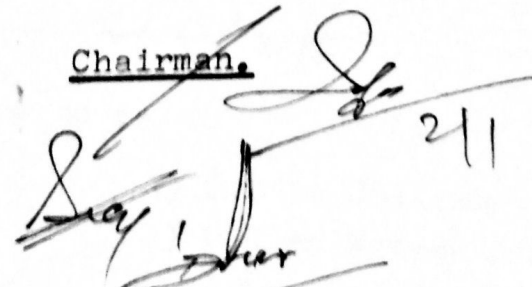
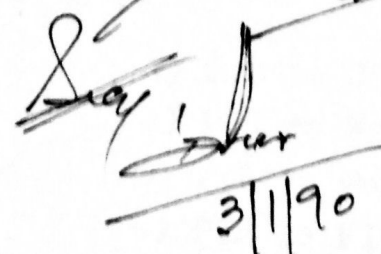
D.D.G (Services).

- 1) Directorate of Maintenance.
- ii) Directorate of E&M(Maintenance).
- iii) Directorate of Water Supply.
- iv) <sup>Dte: of</sup> Municipal Administration.
- v) Directorate of Health Services.
- vi) Directorate of Aiwan-e-Sadr.
- vii) Chief Complaints Officer.

3. The gist of discussion as recorded above may kindly be seen for favour of confirmation before the same is circulated to all concerned for taking further action called for on their part.

  
(Z.D. Butt)  
Secretary  
January 02, 1990.

Chairman.

  
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DD (Coord)