

CAPITAL DEVELOPMENT AUTHORITY
(Coordination Directorate)

MINUTES OF EXECUTIVE MEETING HELD IN
CHAIRMAN'S OFFICE AT 9.00 HOURS ON 20.8.1983.

The Meeting was presided over by Chairman and attended by the following:-

1. Mr. S.H. Reza, Member (A).
2. Brig: Mohammad Anwar, Member (T), (Retd).
3. Mr. Saghir Asad Hassan, F.A/Member.
4. Mr. A-jaz A. Khan, Secretary.
- Lt. Col. Sheikh Abdul Majid, (Retd).

Director Coordination was in attendance.

The Chairman reviewed minutes of the previous Executive Meeting and made observations as mentioned below:-

OLD POINTS.

1. FIRE WORKS ON THE OCCASION OF INDEPENDENCE DAY.

4/663/83.

Chairman observed that the Fire Works show was poorly displayed and was very disappointing. He desired that the bill of the contractor responsible for the Fire Works display be reviewed so that he is paid only to the extent of his performance. The Chairman further directed that on future such occasions it should be ensured that Fire Works be handled by a proper agency capable of putting up effective Fire Work Show.

Action by: Member (A).

Director Public Relation.

Director Municipal Administration.

2. PROGRESS OF POINTS DISCUSSED IN PREVIOUS MEETING HELD ON 6.8.1983.

25/663/83.

Progress on paras 4 to 8 of the minutes of the above meeting may please be reported in subsequent meeting.

Action by: Member (A).
Member (T).

Director General Works.

Director Personnel.

Director Municipal Admins.

Director Enforcement & Intelligence.

Dy. Financial
Adviser.

Admin. Officer
(Sectt).

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NEW POINTS.

1. DELEGATION OF FINANCIAL AND ADMINISTRATIVE POWERS.

5/663/83/.

The Chairman pointed out that the matter regarding delegation of financial and administrative powers will be initially discussed amongst Executive Members before General Executive Meeting scheduled to be held on 27.8.1983. The Chairman desired that a paper on the subject be prepared by F.A./Member within the next two-three days and discussed in a Special Executive Meeting well before 27th August, 1983 so that the paper, after discussion, is circulated to all concerned for information. This will enable all Directors to come prepared for the General Executive Meeting scheduled to be held on 27th August, 1983.

Action by: F.A./Member,
Deputy Financial Adviser,
All Directors.

2.

DRAFT PROGRESS REPORT.

5/663/83.

Chairman desired that the draft progress report when reviewed should present a comprehensive picture. The Chairman further asked Member (T) to coordinate in the matter.

Action by: Member (T),
Director General Works,
Dy. Director (Evaluation).

3.

WORK CHARGED EMPLOYEES.

5/663/83.

The Chairman desired that a comprehensive policy to regulate employment/termination of work charged employees be prepared and published as a B.O.I./in consultation with Director General Works and Director Municipal Administration and forward it to Directorate of Coordination for publication and issue.

Action by: Member (T),
Director General Works,
Director Municipal Administration.

4.

REGISTRATION OF CONTRACTORS.

5/663/83.

The Chairman desired that in view of the change of

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coiling, there is a need to review the registration of contractors. Member (T) may please take necessary action in this regard and put up a consolidated list.

Action by: Member (T).
Director General Works.

5. STAN-DING COMMITTEE FOR PLANNING.

663/83.

The Chairman pointed out that the time has come to appoint a Standing Committee to take care of the planning and execution of Master Plan. The following should be associated with the Committee:-

1. Director Planning, CDA.
2. Director Architecture, CDA.
3. Director Designs, CDA.
4. Director Estate Management, CDA.
5. Addl: Director Lands, CDA.
6. Deputy Financial Adviser, CDA.

They should meet at regular intervals and make recommendations on the subject. Chairman desired that suitable instructions may be compiled and issued to all concerned. A draft B.O.I. (Technical) will be prepared and sent to Directorate of Coordination for publication and issue.

Action by: Member (T).
Director Planning.
Director Architecture.
Director Designs & Research.
Director Estate Management.
Addl: Director Lands.
Deputy Financial Adviser.

6. ZONAL COMMITTEES.

663/83.

The Chairman emphasized the need of forming sector-wise Zonal Committees in Islamabad in which citizens from various walks of life should be associated. Each Zonal Committee should consist of five members including at least one lady member. A charter will be prepared. These Committees will work within the charter and submit recommendations from time to time for consideration and implementation by the Board. They will operate through a Liaison (contact) Officer appointed by the Authority.

Action by: Member (A).
Director Municipal Administration.

H. Khan/*
